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THE ALLENTOWN HOSPITAL—LEHIGH VALLEY HOSPITAL CENTER
A HealthEast Hospital

HEALTH SCIENCES LIBRARY COMMITTEE

October 17, 1991

A meeting of the Health Sciences Library Committee was held on Thursday, October 17, 1991, at 11:30 a.m. in the President's Room of the Lehigh Valley Hospital Center site.

Members Present:

Michele Ferguson, D.M.D.
Barbara Iobst
Henry Lehrich, M.D.
Brian Little, M.D., Ph.D.
Larry Merkle, M.D.

Michael Patriarco, D.O.
John Paulus, D.O.
Robert Roeshman, D.O.
Mary Shields, M.D.
Bradford Yeager, M.D.

Members Absent:

James Burdine, Dr. P.H. (E)
Kevin Farrell, M.D.
Kevin Glancy, M.D.
Arthur Levine, M.D. (E)

Mark Mishkin, M.D. (E)
Peter Neumann, M.D. (E)
Susan Steward, R.N. (E)
Headley White, Jr., M.D. (E)

Ex-Officio

Members Absent:

Samuel Huston
John Jaffee, M.D.

CALL TO ORDER

Dr. Roeshman, Chairperson of the Health Sciences Library Committee, presided over this meeting. The meeting was called to order at 11:40 a.m., when a quorum was present.

APPROVAL OF MINUTES

Upon **MOTION** duly made, seconded and carried, the minutes of the June 20, 1991, meeting were approved as distributed.

OLD BUSINESS

Update on MEDLINE Services

The Allentown Hospital site CD ROM MEDLINE unit was moved to LVHC site and is now available by remote access (using a modem and telecommunications software). Some software problems were experienced with the backfile 1982-1986, and they are in the process of being remedied. The same procedure will be followed at the LVHC site. The projected date is January 1, 1992. Remote access from both sites will increase the availability of MEDLINE and enable the libraries to provide this service to a greater number of people.

Update on Library Computer Coordinator Position

Dr. Little provided a brief overview of the present circumstances. There is a .5 FTE Library Computer Coordinator. The other .5 FTE for that position became frozen. Because it cannot be filled, assistance from the Hospital Information Services department was solicited. Several meetings were held to determine what tasks could be done by the IS Department. As a result, a part-time person from IS now assists the Department of Library Services in maintaining the computers in the libraries. The results of a study by Administration are still pending. There is a possibility that the frozen .5 FTE Library Computer Coordinator position will be reinstated.

NEW BUSINESS

Health Sciences Library Committee Functions and Membership

Dr. Little informed the Committee that a letter had been sent to Dr. John Jaffe, President of the Medical Staff, requesting that consideration be given to having the Education Committee assume the functions of the Health Sciences Library Committee. This transference of functions will improve communication and facilitate action on library issues. It will also enable the Medical Staff to reduce the number of medical-staff committees, while continuing to meet the Joint Commission on Accreditation of Healthcare Organizations' requirements.

Upon **MOTION** duly made, seconded and unanimously carried, the Health Sciences Library Committee approved the transfer of this Committee's duties to the Education Committee.

Announcements

Barbara Iobst presented a request from the Digestive Sciences Regional Resource Center to provide space in the libraries to house patient-support materials. Dr. Little will check into this further, because the libraries are presently experiencing space limitations which would prevent them from making a commitment.

Barbara Iobst also presented a request made by Dr. Fred Fister for a new publication produced by the American Medical Association which would assist physicians in evaluating new technology and procedures. The annual cost of this publication, Diagnostic and Therapeutic Technology Assessment, (DATTA) is \$275.00. It was decided that the LVHC site Library will subscribe for one year and have the publication evaluated by users prior to renewal.

Dr. Little informed the Committee that the Laboratory will have two extra pieces of computer equipment available November 1, 1991, when the Lab converts to a new system. These computers will be donated to the libraries for users to do word processing. The word-processing program is called WordPerfect and is the same as the program presently available to residents and medical students in the libraries' computer-assisted instruction laboratory. Having the word-processing function available on these two computers will lessen the risk of problems occurring on the computers utilized for computer-assisted instruction.

NEXT MEETING

The next regularly scheduled meeting of the Health Sciences Library Committee was slated for Thursday, February 20, 1992. If the Medical Staff approves and implements the proposal to transfer Library Committee functions to the Education Committee, it will obviate the need for this tentatively scheduled meeting of February 20th.

Committee members will be kept apprised of all actions taken.

Should it be necessary to proceed with the Health Sciences Library Committee meeting scheduled for February 20, 1992, notices will be sent to all Committee members.

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ADJOURNMENT

With no further business, the meeting was adjourned at 12:25 p.m.

Respectfully submitted,

Robert Roeshman, D.O.

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