

Health Science Library Committee- October 18, 1990

Lehigh Valley Health Network

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THE ALLENTOWN HOSPITAL—LEHIGH VALLEY HOSPITAL CENTER
A HealthEast Hospital

HEALTH SCIENCES LIBRARY COMMITTEE

October 18, 1990

A meeting of the Health Sciences Library Committee was held on Thursday, October 18, 1990, at 11:30 a.m. in the Board Room of the Lehigh Valley Hospital Center Site.

Members Present:

Michele Ferguson, D.M.D.
Barbara Iobst
Ernest Kuhinka, Ph.D.
Henry Lehrich, M.D.
Arthur Levine, M.D.
James McCullough, M.D.
Larry Merkle, M.D.

John Paulus, D.O.
Robert Roeshman, D.O.
Mary Shields, M.D.
Susan Steward, R.N., M.Ed.
Headley White, M.D.
Bradford Yeager, M.D.

Members Absent:

Nancy Bickford
James Burdine, Dr. P.H. (E)
Kevin Farrell, M.D.
Kevin Glancy, M.D.

Houshang Hamadani, M.D. (E)
Mark Mishkin, M.D. (E)
Peter Neumann, M.D.
Mark Osborne, M.D. (E)

Ex-Officio

Members Absent:

Samuel Huston
Charles Scagliotti, M.D.

Guests:

Diane Saldukas Mazur, M.D.

CALL TO ORDER

Dr. Roeshman, Chairperson of the Health Sciences Library Committee, presided over this meeting. The meeting was called to order at 11:40 a.m., when a quorum was present.

APPROVAL OF MINUTES

Upon **MOTION** duly made, seconded and carried, the minutes of the June 21, 1990 meeting were **APPROVED** as distributed.

OLD BUSINESS

Results of Air/Ventilation Study at TAH Library

The results of the study were not available for presentation.

Library Computer Coordinator (LCC) - Impact on Library Services

The Committee members toured the computer-assisted instruction (CAI) laboratory, and Sherry Giardiniere demonstrated the different computer systems available and explained the use and the advantages of each type of system. She explained that the computer-assisted instruction programs have been integrated into the curricula of the residency programs as part of their evaluation. She also indicated that this technology is new, and that the computer services department within the Hospital has no one trained to handle problems or questions related to these systems. She also mentioned that a major portion of her time is devoted to answering users' questions, which are of an immediate nature; writing documentation for program usage; and ordering and installing CAI programs for evaluation by Attendings.

HEIS

The results of a HealthEast Information Systems study were discussed regarding the computer systems in the Library. The department was requested to specify the level of support they could provide, since Sherry only works 20 hours per week. Their response ignored the CAI portion of the functions, which is 90% of the job, and concentrated on providing access to MEDLINE on the mainframe computer at \$75,000. Since the Library already provides MEDLINE services, including remote access from physicians' offices for \$10,000, the response from HEIS was determined to be useless. Likewise, the response did not address situations requiring immediate assistance. The problem continues to be underutilization of equipment because often there is no one available to assist users. The assumption was that HEIS would either commit to providing someone daily for 6 hours per day or recommend that the Library position be reinstated. (See Attachment "A" for the results of the three-month study by HEIS.)

A lengthy discussion emerged around the issue of the reestablishment of the .5 FTE position of the Library Computer Coordinator. It was understood by the members that this position must be reinstated in order to ensure maximum utilization of the CAI laboratory and that it is clearly Administration's responsibility to fund this position, since the cost would be negligible.

Upon **MOTION** duly made, seconded and unanimously carried, it was agreed that the Library OTP budget be implemented as approved by the Board of Directors, which will result in full-time coverage of the computer systems in the Library CAI laboratory.

NEW BUSINESS

Use of the Library After Hours

Barbara Iobst reviewed the existing guidelines and identified the two regulations that are most frequently violated. (See Attachment "B".) The Committee was requested to review the guidelines and affirm them if they are still considered appropriate.

Upon **MOTION** duly made, seconded and unanimously carried, it was agreed that the guidelines should remain unchanged.

It was also recommended that a letter be sent to those who use the Library after hours, indicating the reasons for the guidelines and requesting their cooperation in abiding by them.

Use of the Libraries' Photocopiers and Typewriters

Barbara Iobst gave a factual presentation regarding the current photocopying policies and provided examples of how other hospital libraries handle this issue. (See Attachment "C".)

Upon **MOTION** duly made, seconded and unanimously carried, it was agreed that the residents be given a maximum of 1,000 copies per year and that medical students be given a maximum of 200 per rotation.

It was also recommended that a letter be sent to program directors indicating the policies and encouraging them to inform their residents of the policies and providing them with information regarding the location of other hospital copiers, since the Library copier is to be used only for single copies.

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Requests for additional copies by residents beyond the established quota will be handled on an individual basis at the discretion of the Director of Library Services and will be granted if the Library budget permits.

Announcements

Dr. Kuhinka announced that it was his last meeting. He expressed his appreciation for the great strides the Committee made during the last year and he will certainly miss the friendly cooperation among the members of the Committee.

Dr. Roeshman thanked Dr. Kuhinka for his valiant efforts in stimulating the modernization of the Library.

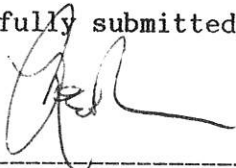
NEXT MEETING

The next regularly scheduled meeting of the Health Sciences Library Committee will be held on **Thursday, February 21, 1991, at 11:30 a.m. in the President's Room, LVHC Site.**

ADJOURNMENT

With no further business, the meeting was adjourned at 12:50 a.m.

Respectfully submitted,



Robert Roeshman, D.O.
Recording Secretary

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