

## Health Sciences Library Committee- August 17, 1989

Lehigh Valley Health Network

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THE ALLENTOWN HOSPITAL--LEHIGH VALLEY HOSPITAL CENTER  
A HealthEast Hospital

HEALTH SCIENCES LIBRARY COMMITTEE

August 17, 1989

A meeting of the Health Sciences Library Committee was held on Thursday, August 17, 1989, at 11:30 a.m. in the Cafeteria Conference Room at The Allentown Hospital site.

Members Present:

Nancy Bickford  
Dean Dimick, M.D.  
Michele Ferguson, D.M.D.  
Houshang Hamadani, M.D.  
Barbara Iobst  
Ernest Kuhinka, Ph.D.

Yehia Mishriki, M.D.  
John Paulus, D.O.  
Robert Roeshman, D.O.  
Mary Shields, M.D.  
Ronald Wasserman, M.D.

Members Absent:

George Arangio, M.D. (ex)  
Alan Berger, M.D. (ex)  
James Burdine, Ph.D.  
David Caccese, M.D. (ex)  
Diane Carpenter  
Robert Doll, M.D. (ex)  
Kevin Farrell, M.D.  
Joseph Gastinger, M.D.  
Kevin Glancy, M.D.  
Samuel Huston

John Kibelstis, M.D.  
Henry Lehrich, M.D.  
Martha Lusser, M.D. (ex)  
Arthur Levine, M.D. (ex)  
Larry Merkle, M.D. (ex)  
Mark Mishkin, M.D. (ex)  
Peter Neumann, M.D.  
Mark Osborne, M.D. (ex)  
Headley White, Jr., M.D.  
Bradford Yeager, M.D.

Guests:

Lori Nebinger, Work-Study Student

CALL TO ORDER

Dr. Roeshman, Chairperson of the Health Sciences Library Committee, presided over the meeting. The meeting was called to order at 11:40 a.m., when a quorum was present.

APPROVAL OF MINUTES

Upon **MOTION** duly made, seconded, and carried, the minutes of the April 20, 1989 meeting were **APPROVED** as distributed.

## OLD BUSINESS

### Missing Issues

It was proposed that a form letter be sent to the medical staff advising them of journal issues missing from the Library and requesting donations of the same. The Library staff will continue to identify sources outside of the Hospital where we may be able to obtain copies of missing issues.

### Microfiche

It was determined that it is presently inappropriate to consider making a financial commitment to a microfiche system which may be antiquated in the near future. Upon **MOTION** duly made, seconded, and carried, it was agreed that the following guidelines be utilized when determining the retention period for journals:

- out-of-print journals - discard
- journals no longer under subscription - retain 10 years
- journals currently under subscription, but infrequently used - retain 20 years.

The Library staff will contact local colleges, medical schools and the Medical Library Exchange Program in an effort to place discarded materials.

## NEW BUSINESS

### Journal Renewals/Cancellations

A notice was recently published in **PROGRESS NOTES** requesting suggestions for new book and journal purchases. It was decided that these suggestions would be reviewed at the next Library Committee meeting.

It was recommended that a list be sent to appropriate Allentown Hospital--Lehigh Valley Hospital Center department chairman and section chiefs enumerating infrequently used journals. The journal subscriptions may be cancelled if justification for keeping them is not provided by October 1, 1989. It is possible for a department to assume financial responsibility for maintaining the subscription and providing shelf space.

### Library Facilities

Upon **MOTION** duly made, seconded, and carried, it was agreed that a recommendation be made by the Medical Executive Committee and the Board of Directors' Education Committee to Samuel Huston, President/CEO, and Ann Lyon, Vice President for Planning, requesting a written report by November 1, 1989, addressing the following areas:

1. Disposition of East Wing, TAH Site

Safety of the employees, patrons and the collection at TAH Site Library located in the East Wing, since there is no longer access to an emergency fire exit and there are no alarms that sound in that area.

2. Additional Space Requirements at LVHC Site

Critical areas include journal stacks, computer lab and library automation center.

3. Planning Provisions

- a. Each library be large enough to support the clinical programs offered at the respective site and to meet educational and research requirements.
- b. Utilize the Department of Medicine at LVHC site as an immediate solution which would provide contiguous space, allow for continuity of services, and eliminate the need for employing additional staff to cover a separate facility.
- c. Incorporate the concept of an all-encompassing learning resource center in the new building program which would include adequate, acoustically-designed space to meet present and future needs (for books/journal collections, computerized literature searching, and areas for individual and small group computer-assisted instruction).

### ADJOURNMENT

With no further business, the meeting was adjourned at 12:40 p.m.

**NEXT MEETING**

The next meeting of the Health Sciences Library Committee will be held on Thursday, October 19, 1989, at 11:30 a.m. in the Alcove, LVHC site.

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