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# UPDATE

1980-1981  
1982-1983

WELCOME MEDICAL TECHNOLOGY STUDENTS

Update

tak 1 of 3

COMMENCING ON JULY 1ST, ten students will begin their internship program of Medical Technology at the Hospital Center. They either have a Bachelor of Science degree in Chemistry or Biology or they are integrating their internship into a 3 and 1 Baccalaureate degree program. This means that students in the 3 and 1 program complete three years of academic work and one year of internship which counts as 32 credits toward their Baccalaureate degree. After completion of the internship, they are formally graduated from their respective college.

The program will consist of twelve consecutive months of concentrated exposure to both the didactic and clinical practice aspects of the field of Medical Technology. The students' first month at the Hospital Center will be essentially classroom activities all day long. Linda Simrell, M.T., Coordinator of Clinical Education, will provide the instructional guidance for the students.

The students in the 1975-76 Medical Technology class from Kutztown State College are: Mary Broschak; from Cedar Crest College are: Kathleen Conner, Colleen Crum, Susan Reitz; from Moravian College are: Diane Cleasby, Rick Doll, Susan Maier; and from Marywood College are: Lynn DeSanto, Barbara Dubrachek.

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STATE SOCIETY ELECTS LOCAL M.D. OFFICERS

MEMBERS OF THE HOSPITAL CENTER MEDICAL STAFF were recently honored by their peers by being elected to serve as officers of their specialty society. At a recent meeting of the Pennsylvania Society of Colon and Rectal Surgeons, Indru T. Khubchandani, M.D., was named President Elect. James A. Sheets, M.D., was elected Secretary of the organization and Howard D. Trimpi, M.D., was selected as a member of the Society's Executive Committee. Dr. Trimpi is the immediate past president of the society.

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BE KIND TO PATIENTS

IN AN EFFORT TO TRY AND MAKE THE ADMISSIONS PROCEDURE at the Hospital Center more friendly and personal, a joint effort is being made by the Admission Staff, the Dietary Department, and the Volunteer Office to make patients waiting for admission more comfortable. The procedure which involves the use of a Volunteer Admissions Hostess is only in the trial stages but if successful will continue on a regular basis. Instead of the patient simply sitting and waiting for admission, under the new plan he is greeted by a Volunteer Hostess who introduces herself and welcomes the patient to the Center. She also provides the patient with the "Guide to Patients Handbook" and an information sheet from Fr. Connolly. The Hostess escorts the patient to the admitting waiting area and provides him with menus for the evening meal and the meals for the following day and instructs the patient on how to make his selections.

It is felt that this procedure brings the patient much closer to Hospital routine sooner and gives him materials to occupy him while waiting to be processed through the Admissions Office. After several days of trial runs, determinations will be made to determine if this method is satisfactory for the patient and the departments involved. Pat Alumni and Arlene Thomas have been acting as Volunteer Hostesses for the trial period.

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NEW NURSES JOIN STAFF

ON MONDAY, JUNE 23RD, FOUR LICENSED PRACTICAL NURSES joined our nursing staff. During the past week they have been involved in the extensive orientation program of the Nursing Department. Following completion of their training program, Kathleen Saylor, Gertrude Barron, Jacqueline Utaras, and Carol Reed will be assigned to floor duty at the Hospital Center on the 3 to 11:30 pm and 11 pm to 7:30 am shifts.

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6/27/75

PAY DAY CHANGES

THIS YEAR THE 4TH OF JULY HOLIDAY occurs concurrently with the Hospital Center's pay day. Because of the day off, those persons on evening shift may pick up their paychecks at the usual place on Wednesday, July 2nd. Day shift employees will be issued their checks one day earlier on Thursday, July 3rd. Vaughn Gower, Chief Accountant for the Hospital Center, reports that because of the moving of the pay day the Payroll Department has one less day to complete it's work involving preparation of the checks. He asks that every department strive to turn in the timesheets as early as possible to facilitate preparation of the payroll.

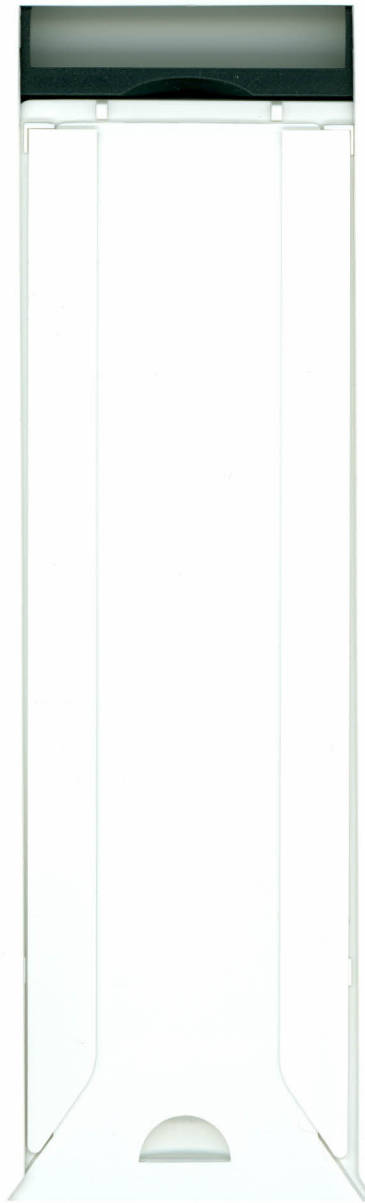
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VOLUNTEER CORNER

ONCE AGAIN THE HOSPITAL CENTER VOLUNTEER CREW has done itself proud. During the month of May, 220 Volunteers gave service to the Hospital Center. Collectively, they donated 3,264½ hours of their time to making the hospital stay for our patients just a little bit nicer.

June 16th marked the starting day for 37 Junior Volunteers or Candy Stripers. They will be serving the Hospital Center in various ways and are trained to perform tasks for the nursing units and other departments throughout the Center.

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A RECENT SUGGESTION BY AN EMPLOYEE found in the Suggestion Box brings up the idea that with the warm weather upon us we could create an area on Hospital grounds where patients could go to relax and be in the fresh air. This suggestion was considered and it was decided that as our patients come to us being more seriously ill than most, it is not in the patient's best interest to have this kind of freedom as it becomes extremely difficult for him to meet appointments with service departments such as Respiratory Therapy, Endoscopy, Physical Therapy and others. Our patients are very involved in their own recovery and if they were healthy enough to be moved out of doors for any period of time, it is a good bet that they would be healthy enough to be discharged.

So you see all suggestions are considered and there should be no hesitation by employees to present their suggestions in the box located by the Cafeteria exit. As for outdoor therapy . . . oh well, better luck next time.

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BENEFITS CORNER -- GET READY FOR VACATIONS

WITH SUMMER UPON US many employees are thinking about how to spend their vacation time. A review of the Hospital Center's vacation policy shows that full-time employees are eligible for paid vacation on the basis of length of service. During the first calendar year of employment, vacation allowance is earned on a pro-rata basis after the sixth month of work. After your first earned vacation, vacation allowances are computed on a calendar year starting January 1st of each year.

Part-time employees who work a minimum of sixteen hours each week also begin earning vacation after six calendar months of employment. Part-timers are entitled to one week of vacation each year based on the number of hours worked. For example, a part-timer who is regularly scheduled to work twenty hours a week would get paid for twenty hours of time as vacation pay and would have one calendar week off from work. It is important to note that the pay for part-time vacation equals the number of hours regularly worked each week.

If you are planning to use your vacation as a New Year present, you'd better rethink the idea because all vacations must be taken by December 31st of each year or be forfeited. Exceptions to this rule must be approved by your department head and the Director of Personnel.

Department heads try and schedule vacations with full consideration of the employee's request. If there are cases of conflict, length of service is the determining factor but the best interest of patients is always foremost. Also with regard to vacation scheduling, full-time employees have preference over part-timers and vacations should not be taken in units less than one week unless special approval is granted by the department head.

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