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### WELCOME ABOARD

THE HOSPITAL CENTER is pleased to welcome Kay Wieand, a freshman student from Keuka College in Keuka Park, New York and an Allentown resident as a nursing intern. Ms. Wieand is enrolled in the B.S. Nursing Program at Keuka: she is currently working with Dr. Dawn Costello while fulfilling one of the prerequisites for graduation — a one-month field period, which occurs each college year. She chose the Hospital Center because of her comfortable experience as a patient on 5A and the proximity to her home. Her internship will be spent observing nursing responsibilities, patient care and nurse — patient interaction.

### VOLUNTEER SERVICES

THE MONTH OF OCTOBER was a busy one for the Volunteers -- 325 male and female Volunteers logged  $5,409\frac{1}{4}$  hours.

Volunteer assignments are made by Mrs. Norine Shafer on the basis of department requests, availability of volunteers and their choice of department. They do their best to serve the maximum number of departments as well as possible. Requests for Volunteer services should be made in advance to Mrs. Shafer at 3123.

### THANK-YOU

MANY THANKS to all hospital personnel for making the Emergency Nurses' November 6th bake sale such a success. The proceeds of the sale will go to the newly-formed Lehigh Valley Emergency Department Nurses Association. Save your money -- on December 22nd, there will be another bake sale for the Lehigh Valley Emergency Department Nurses Association outside the Cafeteria from 9:00 a.m. until 1:00 p.m.

### FROM THE SUGGESTION BOX - WHERE TO SIT???

SEVERAL SUGGESTIONS HAVE BEEN RECEIVED in the past several weeks regarding lack of seating in the Cafeteria at lunch time. Several steps have been taken to alleviate this problem.

One of the difficulties has been that visiting groups may have been scheduled for lunch at the same time as employees. It will be the policy to serve lunches to outside groups after 1:00 p.m., when the bulk of the lunch rush is over. Additional chairs have been secured from other areas of the Center to fill up the empty places at tables, that did not have the maximum amount of chairs. Even with the addition of the partitioned dining area near the dish room, the available employee seating has been increased.

The seating problem will be monitored carefully and specific suggestions for improvement are always welcome.

# BENEFITS CORNER - NEW HOSPITAL DISCOUNT PLAN

A LONG AWAITED improvement in the Hospital Discount Benefit has been finalized. Because each of the three hospitals in Allentown specialize, certain care cannot be given to employees in the hospital in which they work, and, therefore, no discount has been available in some situations.

The Center has finalized an agreement with Allentown Hospital and Sacred Heart Hospital to reciprocate on hospital discounts for employees. The policy states that after six months of employment, employees will be given a 25% discount on the noncovered portion (by insurance) of their hospital bill, except for blood or telephone charges.

The hospital bill means any inpatient or outpatient bill which an employee receives for services at any of the three Allentown Hospitals. For routine outpatient services such as Laboratory Studies, EKGs and Non-Emergency X-Rays, employees must go to the hospitals where they work.

The Personnel Office at each of the three hospitals is now responsible for verifying the employment of one who seeks the hospital discount.

This joint program is one more of the many examples where cooperation and a spirit of community well-being is expressed by Allentown Hospital, Sacred Heart Hospital and the Hospital Center.

## RESPIRATORY LECTURE

ON TUESDAY, JANUARY 20, 1976, the Hospital Center will host an educational lecture sponsored by the Lehigh Valley District of the Delaware Valley Chapter of the American Association for Respiratory Therapy. The lecture, on "Idiopathic Respiratory Distress Syndrome," will be given by Dr. J. Bert Bunnell, Sc.D., at 7:30 p.m. in the auditorium.

Dr. Bunnell, currently a Biomedical Research Engineer at Air Products, has been involved with research and teaching in the area of Idiopathic Respiratory Distress Syndrome for the past  $5\frac{1}{2}$  years at M.I.T. (where he received his doctorate) and at Massachusetts General Hospital.

The lecture is free, open to all and will last approximately two hours.

# MILLER MEMORIAL BLOOD BANK

YES, THE HOSPITAL CENTER is a member of the Miller Blood Program! If you have not joined and wish to — there are enrollment cards available in the Personnel Office. The Miller Program is strictly voluntary, but if you do decide to join, you'll be able to cover the needs of your whole family by donating one pint of blood when you are called — about once every five years.



# ENGINEERING EFFECTIVE? - IT SURE IS!

THE CENTER'S ENGINEERING DEPARTMENT headed by Robert Ewing is responsible for the total maintenance of the 339,000 square feet of building space, all mechanical equipment, heating, cooling, plumbing, plus many items of medical equipment and 100 acres of ground.

During the past 11 months, the Engineering Department has completed approximately 4,500 Work Order Requests utilizing a staff of 11 mechanics of various specialties. These Work Orders required completion times between 15 minutes and over 200 hours per Work Order requested.

All, and we stress the word "all", maintenance for hospital owned equipment of any type is the responsibility of the Engineering Department. No service calls should ever be requested by individual departments, but instead, report, by Work Order, to the Engineering Office.