

Joint Health Sciences Library Committee- June 18, 1987

Lehigh Valley Health Network

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The Allentown Hospital
Lehigh Valley Hospital Center

JOINT HEALTH SCIENCES LIBRARY COMMITTEE

Minutes

June 18, 1987

11:30 AM - TAH Conference Room B

MEMBERS PRESENT:

Arthur Levine, M.D.
Alyson Breisch, R.N.
Ernest Kuhinka, Ph.D.
Micki Midei, R.N.
Thomas Fitzsimons, M.D.
John Mishriki, M.D.
Barbara Iobst

Carolyn Nippert
H.G. Hamadani, M.D.
Les Stauske
Mary Shields, M.D.
Robert B. Doll, M.D.
Joseph Gastinger, M.D.
Robert Roeshman, D.O.
(Chairperson)

CALL TO ORDER

Robert Roeshman, D.O. called the meeting to order at 11:35 AM. Dr. Roeshman opened the meeting by recommending approval of the January 15, 1987 minutes. Motion was made and accepted that the minutes be approved as written.

COMMITTEE STRUCTURE AND MEMBERSHIP

Dr. Roeshman presented the descriptions of the committees as they exist in the Medical/Dental Staff By-laws of The Allentown Hospital (TAH) and the Lehigh Valley Hospital Center (LVHC). The library committee discussed its charge and structure as described in Attachment A.

Upon motion duly made, seconded and carried, the Joint Health Sciences Library Committee (JHSLC) accepted a unified description of the committee and replaced the word Joint in the title with the word Combined.

Upon motion duly made, seconded and carried, the JHSLC augmented the membership to include the Chairpersons or their designees of the five Sciences Library Committees, namely Allied Health, Nursing, TAH/LVHC combined education committees, and Community Education, Staff Development, Medical Education, and Community Education.

A schedule of meetings for the 1987-1988 fiscal year will be sent to all existing members and new members of the committee and a letter will accompany the schedule requesting a response as to whether or not the existing members wish to remain active during that time period. The committee agreed that attendance at these meetings is critical, therefore members should resign if they are unable to make the majority of the meetings.

MEDICAL/DENTAL STAFF AND EMPLOYEE PUBLICATIONS

Upon motion duly made, seconded and carried, the JHSLC recommends that a file be maintained of publications of Medical/Dental Staff members and hospital employees.

It was determined that the publications would be displayed within the libraries or near their entrances and that the reprints would be bound into volumes annually.

Methods for collecting this information are to be determined. Several committee members will request suggestions from the groups they represent.

FOOD AND/OR DRINK IN THE LIBRARIES

Upon motion duly made, seconded and carried the Joint Health Sciences Library Committee recommends that food and/or drink will not be permitted in the libraries. This policy will become effective when the LVHC library moves to its new location and is effective immediately in the TAH library.

POLICY RECOMMENDATIONS

Upon motion duly made, seconded and carried the Joint Health Sciences Library Committee will follow the established protocols of the other combined education committees.

TAH/LVHC HISTORICAL BOOK COLLECTION

B. Iobst presented an interim plan for housing the historical book collection in the TAH Health Sciences Library. The Committee members agreed that visibility of the collection and easy access to the collection is necessary to ensure maximum use of the collection.

Upon motion duly made, seconded and carried the Joint Health Sciences Library Committee recommends that the interim plan for housing the TAH/LVHC historical book collection in the TAH Health Sciences Library (See attachment B) be implemented and that comparable square footage, near or adjacent to the library, be allocated for this purpose in the future.

Dr. Kuhinka indicated that the archival materials from each institution should also be placed in a special area and suggested that key individuals from each institution and HealthEast be invited to meet to discuss the matter.

PROGRESS REPORT ON THE NEW LVHC LIBRARY

Nippert provided the members with a copy of the floor plan and revised list of the costs for the project. She indicated that the budget for furnishings was reduced from \$110,000 to approximately \$10,680. In order to reduce costs the reference desk and circulation desk will be made by the Engineering Department, some existing dark brown shelving units will be electroplated and painted putty color to match the new furnishings, all existing furnishings will be reused, and the actual move of the library will be done using hospital personnel and volunteer groups. (See attachment C)

There was some question as to whether or not any new additional shelving would be purchased, since additional shelving will be required for future expansion and for the convenience of moving.

Upon motion duly made, seconded, and carried the JHSLC recommends that a minimum of 16 additional sections of shelving be purchased and placed in the new LVHC library.

BRS TRAINING

C. Nippert reported that training will begin in mid-July. Classes will be held in the Computer Services area and there will be three 2 hour sessions. The first group to be trained will be the Chief Residents in Medicine and Surgery at LVHC. C. Nippert expressed the need to monitor the number and type of searches to minimize costs.

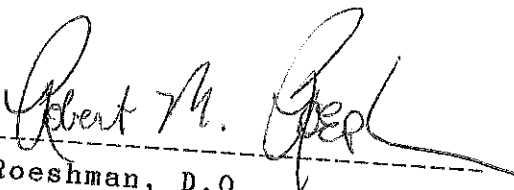
Upon motion duly made, seconded and carried the JHSLC recommends that once an individual has been trained to do computerized literature searches on BRS, he/she can only use the designated data bases, otherwise he/she will be personally responsible for the costs.

CD ROM

B. Iobst will determine the cost of this new technology and the extent of its application in a medical library and will give a report at the next meeting.

ADJOURNMENT

The meeting was adjourned at 12:45 p.m.



Robert Roeshman, D.O.
Chairperson