

Joint Health Sciences Library Committee- October 15, 1987

Lehigh Valley Health Network

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The Allentown Hospital
Lehigh Valley Hospital Center
JOINT HEALTH SCIENCES LIBRARY COMMITTEE

Minutes
October 15, 1987
11:30 AM - TAH Conference Room B

MEMBERS PRESENT: Robert Doll, M.D.
Barbara Iobst
Ernest Kuhinka, Ph.D.
Arthur Levine, M.D.
Ronald Wasserman, M.D.
Jerome Dunn, M.D.
Carolyn Nippert
Rebecca Bartow
Susan Steward
H.G. Hamandani, M.D.
Headley White, M.D.
Victor Stonebraker
Diane Carpenter

MEMBERS ABSENT: Robert Roeshman, M.D. (e)
Donald Morel, M.D. (e)
Mark Mishkin, M.D.
Thomas Fitzsimons, M.D.
Mary Shields, M.D.
James Burdine, Dr.P.H.
David Cacesse, M.D.
Samuel Huston (e)
John D'Aurora
Thomas Seabourne
Howard Hudson, M.D.
John Mishriki, M.D. (e)
Peter Neumann, M.D.
Joseph Gastinger, M.D.
Larry Feldman, M.D.
John Kibelstis, M.D.(e)

CALL TO ORDER

Robert Doll, M.D. called the meeting to order at 11:35 AM.
Dr. Doll opened the meeting by recommending approval of the
August 20, 1987 minutes. A motion was made and accepted that the
minutes be approved as written.

LIBRARY SERVICES TO HAHNEMANN MEDICAL STUDENTS

Upon **motion** duly made and seconded the committee unanimously
approved the following services:

1. Reference Services - Each library will purchase a CD ROM player and a CD subscription to MEDLINE so the students can do their own computerized literature searching using personal computers.
2. Interlibrary loans - Each student will be allowed to request 5 interlibrary loans per rotation at no charge. Each additional request will cost \$4.00.
3. Photocopying - Each student will be allowed to photocopy 300 pages per rotation at no charge. Each additional page will cost \$.10. Each library will purchase a monitoring system for its photocopier that will register the activity for each user.
4. Computer assisted instruction - Each library has a computer on order for this purpose. Dr. mishriki is investigating appropriate software.

Upon **motion** duly made and seconded the committee unanimously
approved the inclusion of the following items in a grant proposal
to the Dorothy Rider Pool Health Care Trust to offset the cost of
library services to the Hahnemann Medical Students:

1. Purchasing a CD ROM player and CD subscription to MEDLINE for each library because it is more cost effective than allowing them to search online data bases.
2. Interlibrary loan services for each student at a rate of 5 per rotation.
3. Photocopying services for each student at a rate of 300 pages per rotation.
4. Purchasing a monitoring system for each library's photocopier to monitor levels of activity.
5. Purchasing computer software and other diagnostic simulation programs.

INTERLIBRARY LOANS REQUESTED BY TAH/LVHC LIBRARIES FROM HAHNEMANN MEDICAL SCHOOL LIBRARY

It was brought to the attention of the committee that Hahnemann Medical School Library is slow in responding to our requests. Although there has been some improvement within the past year, their average processing time is 9 days. Dr. White will speak to the Dean at Hahnemann and encourage them to improve upon this service since 5 days should be the maximum.

MEDICAL LIBRARY ASSOCIATION (MLA) GOALS

Upon motion duly made and seconded the committee unanimously agreed to support the following three goals in concept:

1. MLA is dedicated to improving health through professional excellence and leadership in the design, development, and management of information systems.
2. MLA is dedicated to improving health through professional excellence and leadership in the creation and provision of information services and educational programs for health information users.
3. MLA is dedicated to improving health through professional excellence and leadership in research in health information science.

SPECIAL MEETING

A special meeting may be called prior to January, 1988 to formalize a policy and procedure regarding library services for Hahnemann Medical Students.

GUIDELINES FOR STORAGE OF LIBRARY MATERIALS IN THE ARCHIVES BUILDING

The committee supports the recommendation that library items should be stored a minimum of 36" from the floor preferably on open-shelving. Dr. Roeshman will send a letter to the new CEO regarding this matter before any library items are placed in the archive building.

AFFILIATIONS BETWEEN HEALTHEAST TEACHING HOSPITALS AND INSTITUTIONS OF HIGHER LEARNING

Dr. Kuhinka presented a draft copy of a policy and procedure which is designed to provide a consistent and fair approach to handling affiliations with other educational institutions during these times of cost containment. (See attachment A)

Upon **motion** duly made and seconded the committee unanimously **approved** the affiliation agreement as stated in attachment A.

UPDATES

LVHC library is now occupying its new quarters in the Anderson Wing. All are encouraged to visit the facility.

There is now a small conference room in the TAH library that will also store the history of medicine collection and the old book collection.

Dr. White indicated that a proposal will be submitted to the Dorothy Rider Pool Health Care Trust for a 3 year grant which will offset some of the Hahnemann affiliation expenses.



Robert Roeshman, D.O.
Chairperson