

Ad Hoc Committee on Media

Lehigh Valley Health Network

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ALLENTOWN & SACRED HEART HOSPITAL CENTER

AD HOC COMMITTEE ON MEDIA

July 31, 1975

PRESENT: Mrs. Boyer
Dr. Dimick
Mr. Dittbrenner
Mr. Dondore
Mrs. Nippert

The meeting was called to order at 11:30 AM in the Conference Room by Dr. Dimick.

Mr. Dittbrenner handed out copies listing the services his department renders for the hospital. Dr. Dimick asked if the pathologists could take photographs of specimens. This possibility was discussed.

Dr. Dimick asked Mr. Dittbrenner to explain the problems involved with motion picture films. The cost factor and the refrigeration problem makes it unlikely that the center will purchase this type of film in quantities.

Mr. Dondore then gave copies of his report to Mrs. Boyer and to Dr. Dimick. The various training programs completed in the recent past were discussed. Dr. Dimick requested information about the structure of the Training Department and the Nursing In-Service Department. Mrs. Boyer and Dr. Dimick discussed the future potential for the unification of goals under an Education Department. However, it is recognized as not being feasible in the near future.

The subject of software control was discussed and it was decided to have as many programs as possible cataloged.

Dr. Dimick asked Mr. Dittbrenner and Mr. Dondore to determine who would be doing the television camera work and the video taping. It was agreed that Mr. Dittbrenner should do the TV camera work for the morning conferences.

Mrs. Nippert handed out copies listing the functions of her department. Mrs. Nippert pointed out the necessity for the library to work with other departments and committees to obtain an overview of services needed.

The purchasing of slide trays, audiocassettes and other like material was discussed. It was decided that Mr. Dondore should order these items in bulk, rather than each department order separately.

The feasibility of developing a form for the pre-cataloging of audio tapes was discussed. Mrs. Nippert will devise a form for the borrower to fill out. This form will then be returned to the library and converted to a permanent record.

Dr. Dimick suggested that the Joint Library Committee reorganize, review its membership, and change its name to broaden the scope of the committee. It was unanimously agreed that this, rather than the creation of another new committee would be the best solution.