

Library Committee Meeting, August 1984

Lehigh Valley Health Network

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The Allentown Hospital
Lehigh Valley Hospital Center

Joint Health Sciences Library Committee Minutes
August 16, 1984

MEMBERS PRESENT:	Richard Cipoletti	Donald E. Morel, M.D.
	Dean F. Dimick, M.D.	Carolyn Nippert
	Kay Fenstermacher	Robert M. Roeshman, D.O.
	Thomas Fitzsimons, M.D.	Stephen R. Shore, M.D.
	Charles Gordon, M.D., Chairman	Thomas Yarcheski
	Barbara Iobst	Harvey Yorke
MEMBERS ABSENT:	Donald Belmont, M.D.	Haushang Hamadani, M.D.
	Alyson Breisch (exc.)	George W. Hartzell, Jr., M.D. (exc.)
	David M. Caccesse, M.D.	Arthur Levine, M.D.
	Marion Choke (exc.)	Mark H. Mishkin, M.D. (exc.)
	Edward Dench, M.D.	Rajesh Rai, M.D. (exc.)
	Jerome Dunn, M.D.	Ellwyn D. Spiker (exc.)
	Donald Gaylor, M.D. (exc.)	Nancy Urankar, M.D.
	Gerald D. Groff, M.D.	

The meeting was called to order at 11:35 a.m. by Charles Gordon, M.D., Chairman.

Approval of Minutes:

The minutes of the meeting held May 17, 1984, were approved as written.

Library Inventory Results:

Barbara Iobst reported the results of the recent book and journal inventories at both The Allentown Hospital (TAH) and Lehigh Valley Hospital Center (LVHC) Health Sciences Libraries. She noted a heavy loss particularly for the School of Nursing prior to the installation of the security system at TAH and compared that to the heavy losses presently occurring at the LVHC Health Sciences Library.

Dr. Gordon read a letter from the Medical Residents stating their concern for the number of missing books at the LVHC Health Sciences Library. A copy of the letter is appended to the minutes.

Upon MOTION duly made, seconded and carried, the Joint Health Sciences Library Committee recommended to the Executive Committee of the Medical Staff that the Lehigh Valley Hospital Center Health Sciences Library should install a security system, that it should be interchangeable with the one at The Allentown Hospital Health Sciences Library if possible.

It was suggested that a proposal be submitted in the near future outlining the system specifications and cost. It was further suggested that Administration and the Medical Staff share the cost of that system. (50/50 cost sharing).

Library Policy and Procedure Manual

A copy of the Library policies were distributed and an overview of each was presented by Barbara Iobst. Upon MOTION duly made, seconded and carried, the Joint Health Sciences Library Committee recommended to the Executive Committee of the Medical Staff that the policies and procedures be approved with the following changes.

7B. It was suggested to have a Fee Schedule available at the next meeting and reviewed by the committee. Also, it should be reviewed quarterly by the committee.

Insertion of Graduate Students (G.S.) in the following sections:

- 7A. (...Medical Students, visiting Residents, G.S., Interns...)
- 10 Policy (...visiting Residents, G.S., and Medical Students...)
- 12C. (...visiting Residents, G.S., Medical Students...)

A copy of the proposed policies is appended to the minutes.

Recommendation to the Medical Executive Committee at the Lehigh Valley Hospital Center for a contribution to the LVHC Library by the Medical Staff

The committee discussed the recommendation for Information Resources that would be beneficial to the members of the Medical Staff and post graduate education program. A more definitive amount will be proposed at the next meeting.

Requests for Purchase

Dr. Roeshman requested that several videocassettes be purchased. A summary of the discussion regarding the videocassettes was forwarded to Dr. Dimick who will purchase them with Department of Medicine funds. Drs. Dimick and Roeshman will decide where the videocassettes should be housed for the most effective use.

Because of this request, the committee discussed whether there was a policy on the Library's purchasing audiovisuals. Each librarian will report on any previous policies pertaining to the matter. Dr. Gordon suggested that a policy on audiovisual purchases be developed and presented at a future meeting.

The following Journals were requested to be purchased by the LVHC Library and approved by the committee, each as a one (1) year trial subscription.

Drs. Dimick and Perline: Journal of Medicine at \$89.50.

Dr. Merkle: Diabetic Medicine at \$69 and Diabetes-Metabolism Reports


Barbara Iobst also recommended the committee approve the purchase of a book entitled: Compendium of Immunology, a 3 volume set by Lazar M. Schwartz at \$115. The committee approved the purchase.

MEDLINE services at The Allentown Hospital

The Allentown Hospital is looking for alternate pieces of equipment which will be used to provide medline services because the terminal shared by the library and accounting departments was relocated to the accounting department in the School of Nursing building.

Adjournment

The meeting was adjourned at 12:50 p.m.



Charles Gordon, M.D.
Chairman

cmj