

## Library Committee Meeting, January 1983

Lehigh Valley Health Network

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MINUTES OF THE  
ALLENTOWN HOSPITAL  
HEALTH SCIENCES LIBRARY COMMITTEE  
JANUARY 26, 1983

MEMBERS PRESENT

Dr. Gordon, Chairman  
Dr. A. Nedwich  
K. Fenstermaker  
B. Iobst

The meeting was called to order at 1130 hours in the second floor conference room by the chairman, Dr. C. Gordon.

CAPITAL  
EQUIPMENT  
RECOMMENDATIONS  
FOR 1983-84

The motion was made by Dr. Gordon and seconded by Dr. Nedwich to recommend the following pieces of equipment in order of priority.

- 1) High resolution photocopier that copies on both sides of the page automatically and that uses plain paper.
- 2) DecWriter III terminal for doing computerized literature searches and modem.
- 3) IBM Personal Computer and accessories, including printer, for educational purposes.
- 4) 3/4 inch videocassette player to replace an existing unreliable one.

The committee unanimously agreed.

CAPITAL  
EQUIPMENT  
RECOMMENDATIONS  
FOR 1984-85

The motion was made by Kay Fenstermaker and seconded by Dr. Gordon to recommend the following piece of equipment.

- 1) Caramate projector adaptable for large audiences.

The committee unanimously agreed.

BOOK/JOURNAL  
REQUESTS

Dr. Gordon made the motion to purchase all items presented (except those noted to the contrary) on appended sheet A. Dr. Nedwich seconded the motion.

The committee unanimously agreed.

GUIDELINES FOR  
USE OF THE  
LIBRARY BY  
MEDICAL STUDENTS

Mrs. Iobst presented guidelines (appended sheet B) to restrict the amount of free photocopying and to identify the conditions under which computerized literature searches will be done for medical students.

Dr. Nedwich made the motion that the guidelines be accepted by the library committee and that the guidelines be presented to the education committee for discussion. Dr.



ALLENTOWN HOSPITAL  
HEALTH SCIENCES LIBRARY  
SERVICES FOR MEDICAL STUDENTS \*

HOURS: 8:30 a.m. - 10:00 p.m. Monday - Thursday  
8:30 a.m. - 5:00 p.m. Friday  
8:30 a.m. - 12:30 p.m. Saturday (extended Saturday hours only occurs  
if volunteer coverage is available)

BORROWING PRIVILEGES

Temporary borrowing privileges are extended to medical students during their rotation at Allentown Hospital.

Books - 2 weeks or the last day of the rotation (whichever occurs first)

Bound Journals - 3 days or the last day of the rotation (whichever occurs first)

All other items not covered above must be used in the library.

PHOTOCOPYING PRIVILEGES

Medical students are responsible for copying their own materials. A maximum of 250 free pages per rotation is allowed. The remainder of pages can be copied at a reduced cost to you of 5¢ per page. No photocopying may be done by Medical Students on the weekends.

LITERATURE SEARCHES

Computerized literature searches are available to medical students only if the request is initiated by the Resident to whom the student is assigned, and the request is pertinent to an inhouse patient or a clinic patient. Computerized literature searches requested by the medical student will be performed at the cost of \$11.00 per hour.

INTERLIBRARY LOANS

Any requests for articles not available in this library must be initiated by the Resident to whom the student is assigned. The student may be charged a fee, depending upon the cost incurred by the library in borrowing the article.

\* Only medical students registered by the librarian, the assistant librarian, or the file-clerks are eligible to use the library, so register as soon as possible after your arrival.