

## Library Committee Meeting, May 1984

Lehigh Valley Health Network

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THE ALLENTOWN HOSPITAL  
LEHIGH VALLEY HOSPITAL CENTER

Joint Health Sciences Library Committee

A meeting of the Joint Health Sciences Library Committee was held on Thursday, May 17, 1984, in Classroom No. 2, at the Lehigh Valley Hospital Center.

MEMBERS PRESENT:

Allie Breisch  
Richard Cipoletti  
Charles Gordon, M.D., Chairman  
George Hartzell, M.D.  
Barbara Iobst  
Arthur Levine, M.D.  
Carolyn Nippert  
Robert Roeshman, D.O.  
Thomas Yarcheski  
Harvey Yorke

MEMBERS ABSENT:

John Bulette, M.D.  
Joseph A. Candio, M.D. (exc.)  
Edward Dench, M.D. (exc.)  
Dean Dimick, M.D. (exc.)  
Gerald Groff, M.D.  
Kay Fenstermaker  
William Kelley, M.D.  
George Kirchner, D.D.S.  
Gregory Lang, M.D.  
Arthur Levine, M.D.  
Mark Mishkin, M.D.  
Forrest Moyer, M.D. (exc.)  
Peter Neumann, M.D.  
Rajesh Rai, M.D.  
Gerald P. Sherwin, M.D.  
Stephen Shore, M.D.  
Ellwyn Spiker  
Nancy Urankar, M.D.  
John Wheeler, M.D.

GUEST PRESENT:

James Pantano, M.D.

The meeting was called to order at 11:30 A.M. by Charles Gordon, M.D., Chairman.

Approval of Minutes: The minutes of the meeting held March 15, 1984, were approved as written.

Joint Library Policy and Procedure Manual: The librarians from both hospitals are working on a policy and procedure manual to be used by both institutions. Ms. Iobst gave an update on the status of that manual. (See Exhibit A.)

Photocopier for LVHC Library: At the present time there is no photocopier in the LVHC Library, and the rental of one is being considered. Several makes and models have been looked at and a decision will be made in the near future. A sign will be put on the copier stating that single copies from journals and books may be made for educational purposes only, due to the fact that both libraries conform to the copyright laws. If more than six copies are needed for educational purposes, the libraries must obtain permission from the publisher. There will be a policy on copyright laws in the Policy and Procedure Manual.

Library Resource Fund: A motion was made and approved to change the name of this fund from Endowment Fund to Library Resource Fund and this name will be used next year by both hospitals when seeking donations. It was pointed out that Dr. Stanley Zeeman has purchased a \$1,000 bond, which will mature in 1977, to pay for the annual subscription to the Journal of the American College of Cardiology. Dr. Kenneth Weston has donated \$850 for the purchase of orthopaedic books and will pay for the annual subscription to the Journal of Bone and Joint Surgery. The cost of the subscription is \$70.

Library Space-LVHC: The present plans for the library space at LVHC under the revised Project 85 are to move the library to the west end of the hospital building with a proposed floor plan of 4,000 feet. A motion was made and approved that a letter be sent to the Executive Committee of the Medical Staff stating the the Library Committee feels there should be no less than 3,200 square feet of space in the proposed new library.

Library Space-TAH: Mr. Yorke explained that the HSC has advised that the location of the library in the East Wing constitutes a change in scope in the Modernization Project CON. The HSC's primary concern is the increased square footage that would be used by the hospital if it utilizes the East Wing. The hospital will most likely need to submit a CON requesting approval of the new library as well as other changes that have been made in the original Modernization Project. The possibility exists that if approval is not attained it will be necessary to vacate the East Wing and relocate the library as per the original HBE design.


The original design would require returning part of the library to its previous location in the School of Nursing, part to the original location of the library on the second floor of Trexler and part to the opposite side of the Trexler building.

This situation has also resulted in postponement of the "East Wing" project that was to include a more functionally designed ASU and other facilities. The "East Wing" project will be reevaluated subsequent to resolving the Modernization Project concerns.

Request for Teaching Tapes: Dr. James Pantano was present at the meeting to discuss with the members his request to the Library Committee for the purchase of a set of echocardiogram teaching tapes. (See Exhibit B.) After discussion it was decided that (a) the Division of Cardiology should be asked by Dr. Pantano for their input and possible funding of a portion of these tapes, (b) the medical staff be consulted regarding the same and (c) the LVHC library could possibly pay for part.

Dr. Roeshman went over his request to the committee for the purchase of AV neurological educational materials. After discussion of this request, it was decided that (a) Dr. Roeshman would be supplied with copies of the neurology holdings in the LVHC library and (b) he would check with the Department of Neurology as to their approval of the purchase of these items. The Librarians were asked to develop guidelines for the purchase of AV materials.

Adjournment: The meeting adjourned at 12:30 p.m.

  
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Charles Gordon, M.D.  
Chairman