

Health Library and Learning Center Opens at Trexlertown

Lehigh Valley Health Network

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Health Sciences Library

ABOUT THIS SITE

The purpose of this site is to provide information regarding the library's policies and resources for those who may consider using this facility.



In addition, links have been provided to sites which the library staff find particularly useful for research purposes and for obtaining timely information.

- ◀ GENERAL POLICIES
- ◀ VISITOR / STUDENT POLICIES
- ◀ REFERENCE SERVICES
- ◀ BORROWING AND INTERLIBRARY LOAN
- ◀ OUR COLLECTION
- ◀ JOURNAL HOLDINGS
- ◀ ADDITIONAL RESOURCES

LOCATION AND HOURS

The Health Sciences library at the Cedar Crest and I-78 location is open 8:30 a.m. to 5:00 p.m. Monday through Friday. The main library number is 402-8410.

The Health Sciences Library at the 17th and Chew Street location is open 9:00 a.m. to 3:30 p.m. Monday through Friday. The main library number is 402-2263. (Library hours are subject to change. Please call ahead to confirm.)

DIRECTIONS TO THE LIBRARIES

The Health Sciences Library at Cedar Crest and I-78 is located on the first floor of the Carl Anderson Wing. Whether coming in the main hospital entrance or the entrance to the Carl Anderson Wing, turn right and continue. Look for the overhead sign that reads Library.

The Health Sciences Library at 17th and Chew Street is located on the ground floor of the hospital. Make a left after coming in the main hospital entrance. Go past the information desk, down a slight incline and make a right. Just past the "vending machine" area, make a left. The library entrance is on the right midway down the hall.

Directions to get to either of the hospital sites.



Health Sciences Library

VISITOR / STUDENT POLICIES

Individuals with disabilities should contact the library staff upon entering the library, or at any other time if assistance is required. For safety reasons, visitors must be 12 years and older to enter the library.

Hours: The library is open to visitors during the hours it is staffed by hospital employees. The hours are posted aside of the library entrance. Due to staffing irregularities the hours are subject to change without notice.

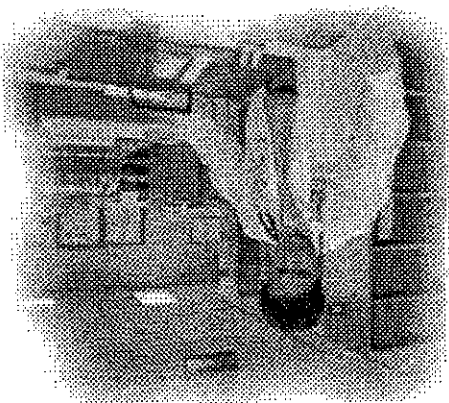
Services: The library resources are available for reference use only. The library photocopyier may be used for a fee. The INFOTRAC computer is available for use by visitors and area students.

The library staff's primary clientele are hospital employees and physicians. Library employees are able to answer basic questions. They are, however, not available to provide instruction on using the indexes and/or the computerized online public access card catalog. If you require assistance in learning how to use a library, or need to have a literature search done, please contact your school or public library for this service.

Resources: The subject content of the book and journal collection reflects the types of services provided to patients at each location.

- **Books** - The general book collection is small. There is also a reference collection which consists primarily of standard textbooks, including dictionaries and a PDR. Because of the size of the collection it is easy to browse. The books are arranged by subject category. There is a synopsis of the subject classification system posted on The wooden end panels of the book collection.
- **Journals** - The bound journal collection is arranged alphabetically by title.
- **Indexes** - The primary print indexes available are *Index Medicus*, the *Cumulative Index to Nursing & Allied Health*, and *Hospital Literature Index*.

- ◀ HOME PAGE
- ◀ GENERAL POLICIES
- ◀ REFERENCE SERVICES
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REFERENCE SERVICES
HEALTH LIBRARY AND LEARNING CENTER
AT TREXLERTOWN

DRAFT #4
FINAL DRAFT

I. POLICY

The Health Library and Learning Center (HLLC) provides primarily non-technical health information services for community members with personal/family health related needs.

Health Library and Learning Center personnel will assist with researching information, however it is not expected that the HLLC personnel will perform in-depth research/literature searches.

A limited number of professional resources are available.

Photocopying and printing from the computer are available. Consumers will be allowed five (5) black and white copies without a charge. Additional black and white copies will be available at a charge of \$.10 per page. A charge of \$.25 per page will apply to all color copies.

II. SCOPE

Health Library and Learning Center Personnel, guests, patients.

III. DEFINITIONS

Ready Reference - is a type of request which can be answered in a short period of time (i.e. addresses/phone numbers, websites of organizations, support groups/available educational programs/definitions of terms, etc.) in person or on the phone.

Inter-library loan - is borrowing an actual item (i.e. book, journal, audio-visual program, etc.) from another library.

IV. PROCEDURE

<u>ACTION</u>	<u>RESPONSIBILITY</u>
1. Determine the library users purpose and information needs using reference interview techniques (Appendix A).	HLLC Staff
2. Identify what level of service is required to meet these needs.	HLLC Staff

RESPONSIBILITY

HLLC Staff

HLLC Staff

HLLC Staff

HLLC Staff

HLLC Staff and LVH
Health Sciences
Library Staff

ACTION

3. Direct library users to appropriate health information sources as needed.

a. Assist consumers/patients to locate appropriate books, pamphlets, journals, audio-visuals.

b. Inform library users that they may use the HLLC copy machine to reproduce library information, within the parameters of the U.S. Copyright Law.

1. Assist library user to access the photocopy machine.

2. Inform user regarding policy for photocopying/printing charges.

c. Assist individuals seeking health information to locate sources not available at the HLLC.

1. Refer individuals to other libraries if material needed is in book, video, or journal format because the HLLC does not participate in formal inter-library loan activities.

2. Obtain one article copy from the Lehigh Valley Health Sciences Library, if the article is readily available, to meet individual information needs. A limit of one article per request will be honored.

ACTION

RESPONSIBILITY

- d. Library users who are requesting specific medical or educational services may be referred to 402-CARE and/or LVHHN web-site for such information.

4. Mail copies of requested information to individuals who are unable to visit the HLLC.

HLLC Staff

5. Provide information in person or via phone related to "ready reference" questions.

HLLC Staff

V. ATTACHMENTS

Appendix

VI. DISTRIBUTION

HLLC Policy Manual

VII. APPROVAL

Signature

Date

VIII. POLICY RESPONSIBILITY

IX. REFERENCES

X. REVISIONS

XI. OTHERS

XII. DATES

Organization: _____

Last Review: _____

Next Review: _____

dsjn/ref.pol/9/11/98,9/30/09,10/14/98,
12/14/98

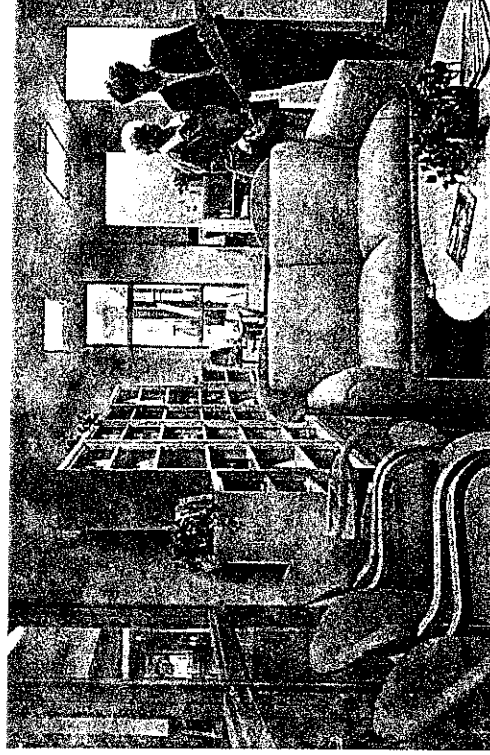
Health Library & Learning Center Opens at Trexlertown

Tell some people that you work for Lehigh Valley Hospital and Health Network and they think you should know almost everything about any health care topic. Although you may be very knowledgeable about your area of expertise, sometimes you have to disappoint them when you are unable to answer their questions.

Now, however, there's a place you can direct them to find answers on nearly any health care topic: LVH's new Health Library and Learning Center (HLLC). Located at the Health Center at Trexlertown, in the Trexler Mall, Route 222 and Lower Macungie Road, the library is filled with hundreds of books, audio and videotapes, journals and pamphlets. Computer terminals with a software program designed specifically for the Health Library and Learning Center by LVH's Center for Educational Development and Support and public affairs department guide users to helpful web sites providing information on a myriad of health topics. And perhaps best of all, the library, which opened March 1, is staffed by a registered nurse, who can assist patients in their search.

Sharnee Cederberg, HLLC coordinator, encourages staff members to consider the health library and learning center as a resource for themselves, their friends and neighbors and, in some circumstances, even their patients.

"If you have a patient ready for discharge and they have a lot of questions unrelated to the condition they



Standing in the new Health Library and Learning Center, coordinator Sharnee Cederberg (R) reviews cholesterol information with Ruth Schlatter, one of 12 HLLC volunteers. The volunteers assist people in locating materials and using the Internet, as well as helping to maintain the library's collection.

Students can feel free to use the library for a research project. It even has a Macintosh computer with a software package for elementary school children. The computer was donated by Black Box, a design, advertising and marketing firm. Black Box is an external vendor that works with public affairs on the LVH's web site.

The resource information available at Trexlertown has been incorporated into LVH's web site under specific topic area. As a result, individuals can access lists of books, periodicals and web sites from any computer with access to the web.

Early visitors to HLLC have wanted information on a number of topics including thyroid disease, diabetes, cholesterol and heart disease, relaxation, stress reduction and exercise. "So far, these people have been very knowledgeable and they've already exhausted a number of other resources such as local libraries," Cederberg said.

One man had been diagnosed with glaucoma and wanted information on the disease and treatment choices. A man with prostate cancer had heard of a new treatment and searched the Internet to see if he could find any information on it.

"He was really grateful for the service, because it gave him access to a computer *and* the health information he needed," she said.

For more information, contact Sharnee Cederberg at 610-402-0180.

HLLC HOURS

Monday - Thursday 9 a.m. - 6:30 p.m.
Friday 9 a.m. - 5:30 p.m.

were hospitalized for, consider referring them to the health library," Cederberg said. "We have a multimedia approach so the individual can find the method that most fits their learning and lifestyle. Physicians can send their patients to work with us and we'll report back on how we were able to help." "Prescription for Learning" pads for the HLLC are available by request.

