



Progress Notes

MEDICAL STAFF

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NEW MEDICAL STAFF PRESIDENT BEGINS TERM

Leadership of the Medical Staff recently changed hands as John S. Jaffe, M.D., urologist, began his two-year term as President on January 1, 1991.

Dr. Jaffe joined the Medical Staff in 1977 as a member of the Department of Surgery, Division of Urology. A graduate of the New York University School of Medicine, Dr. Jaffe completed a residency in General Surgery at the University of Pennsylvania and served in the U.S. Public Health Services in Baltimore, Md. He also completed a

residency in Urological Surgery at Columbia Presbyterian Medical Center. Dr. Jaffe is certified by the American Board of Urology.

Dr. Jaffe is a member of Urologic Associates of Allentown, Inc., located at 1210 S. Cedar Crest Boulevard, Allentown. Dr. Jaffe and his wife, Jane, reside in Allentown with their three children, William, Melissa, and Elizabeth.

Dr. Jaffe succeeds Charles J. Scagliotti, M.D., general/vascular/trauma surgeon, who served as President from January 1, 1989 to December 31, 1990.

Succeeding Dr. Jaffe as President-elect of the Medical Staff is Joseph A. Candio, M.D., general internist. Dr. Candio has been a member of the Department of Medicine, Division of Internal Medicine, Section of General Internal Medicine, since 1980.

A graduate of Temple University School of Medicine, Dr. Candio completed his residency in Internal Medicine at the HealthEast Teaching Hospital where he also served as Chief Medical Resident. He is certified by the American Board of Internal Medicine.

Dr. Candio is in private practice and a member of Candio, Feldman, Kovacs & Guillard, located at 1230 S. Cedar Crest Boulevard, Allentown. Dr. Candio and his wife, Mary Ann, live in Allentown with their three children, Christina, Joseph, and Matthew.

IN MEMORIAM

*Robert P. Fenstermacher, M.D.
June 27, 1924
to
January 12, 1991*

Memorial contributions are being accepted by The Allentown Hospital Emergency Department Fund, 17th & Chew Streets, Allentown, PA 18102.



The Allentown
Hospital—
Lehigh Valley
Hospital Center

A HealthEast Hospital

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FROM THE PRESIDENT

During the past several months in which I have served as President-elect, I have become oriented to the "behind the scenes" working of the Medical Staff. While it is obvious that many important functions are routinely carried out on behalf of the Medical Staff -- and carried out well -- I strongly believe that in order for the Medical Staff to make any significant progress during the next several years, we need to identify what our major concerns are. Once these have been identified, we will then be in a position to use our limited time and other resources to produce meaningful and long lasting changes.

In preparing for my term as President, I have given some thought as to what exactly our agenda for the next two years should be and have come up with a small number of "big picture" goals. Initially, we need to identify a mission/vision statement for the Medical Staff. This is a very fundamental issue which is critical for shaping the future of both the Medical Staff and the institution.

Secondly, there needs to be a significant increase, both qualitatively and quantitatively, of the amount of Medical Staff input to Administration and the Board of Directors. The timely development of a mission/vision

concept for the Medical Staff will hopefully represent one important component of this message. In addition, we should work toward a mutually productive relationship with our Hospital, in which the members of the Medical Staff provide more of the priorities and direction driving its day-to-day operations.

Finally, we need to strive to make the Medical Staff mechanism, including its meetings and committees, more responsive to the needs of its members. To accomplish this, we will be looking at streamlining some of the processes involved and trying to make the Medical Executive Committee and General Medical Staff meetings work better to address the important concerns of the Medical Staff. We have also been discussing the possibility of forming a Physicians' Support Group to address malpractice and other stresses for physicians, with a tentative kick-off date for the first meeting scheduled sometime in March.

While any progress toward these three major goals over the next two years would be significant, the achievement of these goals will be accomplished only through the support of the Medical Staff as a whole.

While I strongly encourage your feedback, suggestions, and recommendations, your participation is of utmost importance. In these times of tremendous flux in the health care industry, we physicians need to work hard to achieve a strong position of leadership and direction.

Please join me in meeting this challenge -- we can do more together!

Sincerely,

John S. Jaffe, M.D.
President, Medical Staff

TRANSFUSION CONSENT FORM

At the General Medical Staff meeting on December 10, 1990, the Transfusion Consent Form was referred back to the Medical Executive Committee for further review. To accomplish this task, the Medical Executive Committee is requesting any comments or suggestions concerning this form from members of the Medical Staff. Comments should be submitted to John S. Jaffe, M.D., President of the Medical Staff, via the Medical Affairs Office at either site, prior to January 21, 1991. Copies of the proposed form are available upon request in the Medical Affairs Office at either site.

ACTIONS FROM THE MEDICAL EXECUTIVE COMMITTEE

CVC Insertion Procedure

At the January 8, 1991 Medical Executive Committee meeting, existing policy for insertion of CVP lines was reaffirmed. This policy calls for the wearing of proper attire during certain procedures. Proper attire for all centrally placed catheter insertions includes a mask, cap/hair cover, and gloves by the physician. All personnel in the immediate vicinity assisting with the procedure must wear the required protective attire, i.e., mask and hair cover.

The Medical Executive Committee unanimously approved that a PERTS form be completed should this policy not be adhered to. All reports will be forwarded to the appropriate department chairman for follow-up.

Completed O.R. Consents

The Medical Executive Committee endorsed the currently in place Medical Staff Bylaws Rule and Regulation requiring a completed O.R. consent form previous to the transportation of the patient to the operating room or procedure area. The question of whether a physician's signature is required for a completed consent form was referred to the Bylaws Committee for clarification.

Hospital counsel strongly recommends a physician's signature as further evidence of having obtained informed consent. Follow-up of the Bylaws recommendation and any further changes will be forthcoming in the next issue of **Medical Staff Progress Notes**.

Pediatrics Admission Criteria

Following several months of review and discussion by the appropriate clinical departments, the new Pediatrics Admission Criteria was reviewed and approved by the Medical Executive Committee on January 8, 1991.

The new criteria reads as follows: "Non-pregnant (not including post-partum), psychiatrically stable patients up to age 15 years will be admitted to the Pediatric-Young Adult Unit except for acutely traumatized patients who require care in the Shock/Trauma, Central Nervous System, or Burn Units. Once these patients no longer require intensive care, have been stabilized, and are transportable with an appropriate transport system in place, they will be transferred to the Pediatric-Young Adult Unit. It is recommended that patients from 15 to 18 years of age be admitted to the Young Adult Unit."

Medical Records Department to Discontinue Telephone Calls for Chart Delinquencies

The Medical Executive Committee has agreed to discontinue the practice of Medical Records personnel placing morning telephone calls to clinical Department Chairman providing the names of all physicians in that department who have chart delinquencies and are eligible for suspension. The Committee instead recommended that just prior to the Wednesday 3 p.m. deadline, Medical Affairs personnel would call the Chairmen to advise which physicians will be placed on suspension.

Also, physicians are reminded of their obligation to notify the Telecommunications Department when they are expected to be out of town (i.e., vacation, conferences, etc.). This will enable Telecommunications staff to know which physicians are unavailable for paging and Medical Records personnel to know which physicians require an additional period of time ("extension) to complete their charts.

BREAST CANCER CONSULTATIVE SERVICE DEBUTS

A multidisciplinary team of TAH--LVHC physician cancer specialists recently launched the Breast Cancer Consultative Service (BCCS). This new service offers women with breast cancer an innovative approach to evaluation and comprehensive treatment recommendations without having to travel outside the Lehigh Valley.

A service of TAH--LVHC, the BCCS physician team consists of surgeons, pathologists, medical oncologists, radiologists, radiation oncologists, and plastic surgeons, all of whom serve voluntarily.

Mark A. Gittleman, M.D., general surgeon and Director of the Comprehensive Community Cancer Center (CCCC), conceived the idea for the service, and **Victor R. Risch, M.D.**, radiation oncologist, acts as its medical coordinator.

Women may be referred to the BCCS by their physician or they may personally request a consultation. This appointment usually takes place within two weeks of the initial contact with the BCCS.

The consultation starts with a complete history and physical examination of the patient by a physician team member. The case is next discussed by the multidisciplinary team while the patient waits in another location.

The examining physician then returns to the patient to offer her the team's treatment options and recommendations. The appointment usually lasts no more than two hours, and within several days, the BCCS provides written recommendations to the patient and her personal physician.

The physician team's efforts are supported by the BCCS nursing and administrative staff.

For more information about the Breast Cancer Consultative Service or to request a consultation, please call 778-2415.

KEPRO KORNER

New Preprocedure Review Request Forms

The new preprocedure review request forms to be used for all written and faxed preoccurrence review requests have been mailed to all physician offices. This mailing included the individual forms to be used for each of the 10 procedures requiring Medicare preauthorization and for each of the four CHAMPUS procedures subject to preoccurrence review.

The use of these forms, which went into effect on December 1, 1990, should simplify the request process for providers and physicians, and will assist KePRO in more efficient processing of requests. This will result in a faster response to

physicians' requests. The forms are tailored to the type of procedure for which review is requested, and can be completed more easily than the generic form currently in use.

Change in Preoccurrence Toll-Free Line Hours

Since December 1, 1990, KePRO's toll-free Preoccurrence telephone line has been closing at 4:45 p.m., Monday through Thursday, and at 3:45 p.m. on Friday. This change was made due to the infrequent number of calls received later in the day. The fax lines, however, will remain open 24 hours per day.

Billing Problems -- Physician Claims

KePRO has received a large volume of telephone calls and correspondence concerning physicians' office problems with claims involving the use of the "dummy" treatment authorization number (TAN). A number of physician claims containing the "dummy" TAN have been denied, with the physicians being instructed to contact KePRO to request a review. The carrier's standard denial letter contains mandated language informing physicians to contact KePRO for a reconsideration. However, **they are unable to reconsider denials of cases which they have not reviewed or denied.**

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If the Medicare carrier has denied a claim for payment when the "dummy" number (EMERURGENT) was used, the physician should verify that the claim form has been accurately completed, then resubmit the claim to: Pennsylvania Blue Shield, Medicare Post Payment Review, P.O. Box 890313, Camp Hill, PA 17089-0313. The claims processors at this address have been specially trained to handle these erroneously denied claims.

If a physician wishes to inquire about the status of a claim which has not yet been paid/denied, contact Pennsylvania Blue Shield at (717) 763-5900. The caller should be prepared to provide the patient's Health Insurance Claim Number (HIC #), the date of service, and the submitted claim amount. This number should not be used to discuss denied claims.

Verbal/Telephone Orders

Please note that it is a JCAHO requirement that all verbal/telephone orders **must be signed** by the responsible physician within 24 hours. Physicians are requested to comply with this requirement.

NEW DIRECTOR OF THE OFFICE OF EDUCATION ANNOUNCED

Effective January 1, 1991, Brian W. Little, M.D., Ph.D., neuropathologist, has assumed the responsibilities of Director of the Office of Education. In this position, Dr. Little will oversee scheduling, housing, and the evaluation process of medical students. He will also act as a resource for the development and maintenance of designated educational programs.

A graduate of the University of Vermont College of Medicine, Burlington, Vt., Dr. Little completed a three-year Pathology residency at the Medical Center Hospital of Vermont where he also completed a Neuropathology fellowship. Dr. Little is certified in both Pathology and Neuropathology by the American Board of Pathology.

Dr. Little joined the hospital's Medical Staff in 1987 as a member of the Department of Pathology. In addition to his new responsibilities as Director of the Office of Education, he will also continue with his responsibilities in the Pathology Department.

BIENNIAL LICENSE REGISTRATION REMINDER

Physicians, please check your license expiration date. If you have not yet received your

renewal notice, please contact the State Board of Medicine at (717) 787-2381 as soon as possible as Pennsylvania law prohibits the practice of medicine without a current license.



Directed Blood Donations

Miller Memorial Blood Center recently informed the hospital of changes to their Directed Blood Donations program. These changes are as follow:

(1) All directed units will be **irradiated**. This has been implemented to avoid excessive administrative record keeping. In the past, only directed donations from first degree relatives were irradiated in order to avoid transfusion associated with Graft vs. Host Disease.

Irradiation will be performed at the Blood Center two days prior to the surgery/transfusion date. **It is, therefore, important that the transfusion date on the request form be accurate.** Notify the Blood Center and the hospital Blood Bank of any changes.

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Blood ordered for transfusion greater than seven days after the blood has been irradiated will be given as washed red cells in order to remove the increased potassium levels caused by irradiation induced membrane injury.

(2) The handling fee has been increased from \$60 to \$70 to cover the irradiation process.

(3) Revised forms for Directed Blood Donations have been issued by Miller Memorial Blood Center. Copies of these forms are available in the Medical Staff Lounge at both hospital sites.

If you have any questions or need additional information, please contact Bala B. Carver, M.D., Medical Director, Transfusion Medicine, at 776-8142; Kathleen L. Mundt, Supervisor, Blood Bank, at 776-8180; or Marian Carper, R.N., Special Services Coordinator, Miller Memorial Blood Center, at 691-5850.

Microbiology Issues

Corrections to HealthEast Microbiology Laboratory Antiobiogram -- January-June, 1990

Drug - Usual Adult Dose

Norfloxacin - "PO 400 MG BID"

Drug - Usual Pediatric Dose

Carbenicillin - I.V. 100mg/kg Q4-6H
 Ciprofloxacin - Not indicated
 Gentamicin - I.M./I.V. 2.5mg/kg Q8H
 Dicloxacillin - P.O. 6.25mg/kg Q6H
 Norfloxacin - Not indicated
 Trimethoprim/Sulfa - P.O. 4/20 mg/kg Q12H

Routine Antimicrobial Susceptibility Test Reports of Gram-negative Rods

On non-urine specimens, carbenicillin and tetracycline will be deleted from the antibiotic battery and replaced by ampicillin/sulbactam and norfloxacin.

On urine specimens, cefoxitin and cefazolin will be deleted from the antibiotic battery and replaced by carbenicillin, ciprofloxacin, and cephalothin. Although cephalothin is considered the class drug for testing most first-generation cephalosporins, cephalothin-resistant isolates may on occasion be susceptible to cefazolin.

Isolator for Blood Cultures

Effective immediately, isolator tubes for blood cultures will be used only for fungus and mycobacteria isolation requests. All other blood specimens for bacterial isolation, including those collected on the Burn Unit and 6C at LVHC site, will be monitored using the Bactec Automated Blood Cultures System.

Reminder

Any physician who submits a stool specimen for culture to document that their patient is a "salmonella carrier" should notify the Microbiology Laboratory at 776-8190 and specifically request "rule-out salmonella carrier state." Additional media/processing will be employed to ensure recovery of a low number of organisms that may be present in the carrier state.

For more information regarding these changes, please contact either Georgia Colasante, M.S., Microbiology Supervisor, or Diane C. Halstead, Ph.D., Microbiology Director, at 776-8190.

Lab Facts

"Lab Facts" regarding a Hematology H1 Update is currently available in the Medical Staff Lounge at both sites.

MEDLINE OFF-SITE REMOTE ACCESS NOW AVAILABLE

Would you like to search MEDLINE from your home or office computer for free? This service is now available through the Health Science Library from 5:30 p.m. to 8:30 a.m., Monday through Friday, and 24 hours on Saturday and Sunday.

For specific hardware, software, and sign-up information, contact Sherry Giardiniere, Library Computer Coordinator, at 776-8410.

PHYSICIAN RED BAG PROGRAM

On January 3, a letter was distributed to members of the Medical Staff regarding a physician red bag program endorsed by the hospital. To date, the Physician Office Practice Services (POPS) office has received numerous calls from interested individuals.

Anyone who may still be interested in learning more about the program should contact Joe Pilla, POPS Representative, at 776-8225.

DISCHARGE PLANNING/ UTILIZATION REVIEW REORGANIZES

Effective August 27, 1990, the functions of Discharge Planning/Utilization Review were reorganized into a new

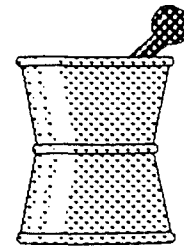
department called Resource Utilization Management (RUM). Any physician whose patients require discharge planning services should consult the Resource Utilization Management Department at 778-2414 (TAH) or 776-8604 (LVHC). Please note that delays in response for discharge planning services may be experienced if consults are placed to Social Services rather than Resource Utilization Management.

RESEARCH ADVISORY COMMITTEE - REQUEST FOR PROPOSALS

The Research Advisory Committee (RAC) meets quarterly to review clinical/epidemiological research proposals (requests for funding) submitted by the Medical and Professional Staff of TAH--LVHC. The next meeting of the RAC is January 30, 1991.

All proposals submitted by January 15, 1991 will be reviewed at the January 30 meeting.

For more information, please contact James F. Reed III, Ph.D., Director of Research, at 776-8889.



SPECTRUM APOTHECARY UPDATE

In response to numerous physician requests, Spectrum Apothecary, located on the campus of the Lehigh Valley Hospital Center, now carries the DONJOY knee brace for ACL patients. This adds to Spectrum Apothecary's current inventory of Lumbar-Sacral, Jewett, and many other braces. They also carry a complete line of Mastectomy Prostheses forms and accessories.

For the convenience of physicians and patients, Cindy Dinbokowitz, Certified Orthotic Technician, is available through Spectrum Apothecary to fit inpatients and outpatients with orthotic devices. Patients can be fitted in the hospital upon physician consult, in the fitting room at Spectrum Apothecary, or directly in the physician's office.

For more information about these and other services and products offered, call Spectrum Apothecary at 776-8444.

EPIDURAL ANESTHESIA FACT SHEET DEVELOPED

In order to assist pregnant women to make a decision about receiving epidural anesthesia for their labor and delivery, J. John Collins, M.D., anesthesiologist, and Helen R. Seifert, R.N., M.S.N., Patient Education Specialist, recently developed a patient education fact sheet.

"Learn More About Epidural Anesthesia" is available at no charge through the Patient Education Office at TAH site, 778-2495.

"CODE YELLOW" FOR FIRE CALLS

Effective February 4, "Code Yellow" will replace "Code Red" and "Dr. Goldenrod" to announce a fire at either site of TAH--LVHC.

To alert Telecommunications of a fire, dial "555" and pull the fire alarm closest to the fire location.

The changes simplify the fire notification process and create a single alarm procedure for both sites of the merged hospital.

HELP YOUR PATIENTS STOP SMOKING

John A. Kibelstis, M.D., pulmonary specialist and a member of the Health Care Action Group of the Coalition for a Smoke-Free Valley,

announced the availability of "How to Help Your Patients Stop Smoking" at the General Medical Staff Meeting last September. As a result of this and seven additional Lehigh Valley hospital presentations, materials have been successfully provided to over 40 physicians' offices in Allentown, Bethlehem, and Easton over the past several months.

The program provides a system for incorporating patient counseling regarding smoking cessation into the outpatient medical setting. Studies have shown that routine physician counseling does make a difference and can contribute significantly towards successful quit rates.

Using materials developed by the National Cancer Institute, a member of the Coalition's staff will visit the physician's office to provide the physician and office staff with a 20-minute orientation to the program. While every physician's practice is unique, the recommended activities can be adapted to almost any outpatient medical setting. The interventions are brief, permitting their regular use with patients who smoke.

To find out more about the program or to schedule a free training session, call the Coalition for a Smoke-Free Valley at 778-9898.

NEW CLINICAL SOCIAL WORKER ON BOARD

Zona Farmer, M.S.W., recently began her duties as Clinical Social Worker and has been assigned to the medical/surgical area at TAH site with a concentration on maternal, infant, and child, and clinic areas. She may be reached through the Department of Clinical Social Work and Support Services at 778-2247 or beeper 3507.

CONGRATULATIONS!

Mark A. Gittleman, M.D., general surgeon, recently received a three-year appointment as Cancer Liaison Physician for the Cancer Program at TAH--LVHC. The Cancer Liaison Program is an integral part of the Commission on Cancer of the American College of Surgeons.

Dr. Gittleman is among a national network of 2,300 volunteer Cancer Liaison Physicians who provide leadership and support to the Hospital Cancer Program and other Commission on Cancer activities.

Glen H. Tinkoff, M.D., general/trauma surgeon, was recently appointed Clinical Assistant Professor in the Department of Surgery at Hahnemann University.

PUBLICATIONS, PAPERS AND PRESENTATIONS

David J. Barillo, M.D., plastic/trauma surgeon, presented a paper at the 34th Annual Proceedings of the Association for the Advancement of Automotive Medicine held in Scottsdale, Ariz. The paper, titled "Legal Outcome of Intoxicated Drivers Involved in Motor Vehicle Collisions," was written by Dr. Barillo, **Tamar D. Earnest, M.D.**, general/vascular/trauma surgeon, **Michael Rhodes, M.D.**, general/trauma surgeon, and **Regina Fina, R.N.**, registered nurse with Drs. Barillo and Earnest.

Indru T. Khubchandani, M.D., colon-rectal surgeon, recently served as a guest lecturer and panelist at international medical conferences in Australia and South America.

In Sydney, Dr. Khubchandani spoke on ambulatory anorectal surgery to the World Congresses of Gastroenterology, Proctology, and Digestive Endoscopy which represent more than 7,000 specialists. He also participated in a panel on inflammatory bowel disease.

Dr. Khubchandani was also one of two surgeons from the United States invited to lecture to the Brazilian Society of Colon Rectal Surgeons in Goinia. In

addition to his presentation on anal fissure, he served as moderator of a panel of noted international surgeons specializing in the treatment of colon and rectal cancer.

Thomas D. Meade, M.D., orthopedic surgeon, recently had his publication, "Radiographic Analysis of Selective Ligament Sectioning of the Carpal Scaphoid; a Cadaver Study," published in the November 1990 issue of the **Journal of Hand Surgery**.

Bruce I. Rose, M.D., reproductive endocrinologist, presented the results of his recent research to the International Congress of Gynecologic Endoscopy in Orlando, Fla. Dr. Rose spoke on the installation of Hykson or Ringers lactate into the abdomen after laparoscopic surgery and its effect on body weight.

As chairman of the standards task force for the American Society of Colon and Rectal Surgeons, **Lester Rosen, M.D.**, colon-rectal surgeon, was recently assigned by the president of the society as a representative to the Institute of Medicine in Washington, D.C. The function of the Institute of Medicine is to set medical standards on a national level.

HEALTHCOUNTS NEWS

Free Public Lectures

HealthCounts, the employee and community wellness program of The Allentown Hospital--Lehigh Valley Hospital Center, will present a series of programs and lectures concerning health promotion and disease prevention.

The free public lectures, sponsored by the Chronic Disease Education Committee of TAH--LVHC, include:

Patient-Physician Relationship will be presented on Monday, February 4, from 7 to 9 p.m., in the Auditorium of TAH site. **Joseph E. Vincent, M.D.**, pulmonologist, and **Francis A. Salerno, M.D.**, geriatrician, will focus on how patients can better communicate with their physicians by helping them to understand their own value system and how it impacts on the decisions they make regarding their health care.

Patient Advocacy will be presented on Monday, February 11, from 7 to 9 p.m., in the Auditorium of TAH site. **Nancy Stevens, R.N., M.S.**, patient representative, will discuss how patients can get the best health care by communicating their needs to those who can help them.

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Back Injury Prevention for the Care Giver will be presented on Tuesday, February 12, from 7 to 9 p.m., in Classrooms 1 and 2 at the LVHC site. This lecture will benefit individuals taking care of family members who are disabled and require assistance in getting around. Mindy Riffle, physical therapist, will present proper body mechanics for lifting, how to best move equipment and wheelchairs, as well as performing proper back strengthening exercises.

Accessing Health Care Providers will be presented on Monday, February 18, from 7 to 9 p.m., in the Auditorium of TAH site. John W. Hart, Vice President, and Anne Cerra-Pierre, M.S.W., social worker, will provide information on how to access physicians and other health care professionals and support groups from within The Allentown Hospital--Lehigh Valley Hospital Center as well as other services in the community.

In addition to these free lectures, programs to help your patients look and feel their best are also available through the HealthCounts program. Some of these programs include:

* **L.E.A.R.N.**, a 10-week multifaceted approach to successful weight control that is structured around the participant's lifestyle;

* **SHAPEDOWN - Child and Adolescent Weight Control**, a 10-week weight control program designed especially for children and adolescents;

* **Encore Weight Maintenance Program**, a biweekly (10 session) weight maintenance group for individuals who have completed a structured weight control program, yet need continued support to facilitate further behavior change;

* **All Stressed Up and Nowhere to Go**, a five-week program in which the participant will learn relaxation techniques such as progressive muscle relaxation, visualization, autogenics, cognitive restructuring, and others that will help the participant manage stress;

* **Smoke Stoppers**, a nationally recognized, highly successful group program to help participants quit smoking in just five days; and

* **Smoking Cessation Hypnosis**, a 90-minute group session which focuses on eliminating the thoughts and behaviors that continually support the participant's smoking habit.

In addition, the HealthCounts program also offers individual counseling to assist in-house patients to quit smoking.

For more information regarding any of the lectures or programs, please call HealthCounts at 821-2150.

UPCOMING CONFERENCES, SEMINARS AND MEETINGS

Support Group for Crohn's Disease and Ulcerative Colitis

A Crohn's Disease and Ulcerative Colitis therapeutic support group will meet the first Thursday of every month at the LVHC site from 7:30 to 9 p.m.

The group will be led by Robert M. Gordon, Ph.D., a licensed psychologist, and Sharon Mills, a social worker.

This therapeutic group is run under the auspices of the Crohn's and Ulcerative Colitis Association of the Greater Lehigh Valley.

Patients with this often debilitating disease commonly suffer from depression and anxiety. It has been shown that stress management and psychotherapeutic interventions are often helpful to patients of these diseases. No appointment is necessary and the group is open to anyone suffering from these bowel diseases. The group is free of charge.

For further information, contact Sharon Mills at 799-4690.

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PC Classroom Training

Attached to the newsletter for your information is a list of HealthEast Information Services Personal Computer training sessions scheduled through April 1991. Classes will be held at Practice Builders, Inc., near the ABE Airport in Bethlehem. To register for classes call (215) 974-8167. Also attached is a list of video PC training courses available through HealthEast Information Services. For more information, call 776-8303.

TAH--LVHC Regional Symposium Series

Osteoporosis will be held on Saturday, January 26, from 8:30 a.m. to 12:30 p.m., in the Auditorium of the LVHC site. At the completion of the conference, the participant will be able to understand the pathogenesis of osteoporosis, the prevention of the disease, and the available treatment programs for osteoporosis under the fracture threshold.

The program will benefit obstetricians, gynecologists, rheumatologists, endocrinologists, orthopedic surgeons, radiologists, family practitioners, physicians caring for geriatric patients, nurses who work in women's health, dietitians, physical therapists, and other healthcare professionals interested in an osteoporosis update.

Cutaneous Lesions -- Benign and Malignant: Recognition and Therapy will be held on Saturday, February 9, from 8:30 a.m. to 12:30 p.m., in the Auditorium of the LVHC site. At the completion of the conference, the participant will be able to analyze and recognize lesions which need to be biopsied or removed, state what techniques of biopsy or therapy are appropriate for individual lesions, and identify the patient who is at high risk for skin cancer.

The program will benefit family practitioners, internists, and other healthcare workers interested in the recognition and therapy of benign and malignant cutaneous lesions.

Second Annual Digestive Sciences Symposium: Hepatitis Update will be held on Saturday, March 23, from 7:45 a.m. to 12:30 p.m., in the Auditorium of the LVHC site. At the completion of the program, the participants will be able to describe the diagnosis, management, treatment (including liver transplantation), and prevention of hepatitis.

The program will benefit physicians and allied health personnel interested in hepatitis.

For more information about any of the conferences listed above, please call Human Resource Development at 776-8322.

Department of Pediatrics Conference

Neurology Conference - Surprise will be presented by Martha Lusser, M.D., pediatric neurologist, on Friday, January 25.

Animal Bites will be presented by Douglas Baker, M.D., Emergency Department, Children's Hospital of Philadelphia, on Friday, February 8.

Drowning will be presented by Bruce Klein, M.D., Emergency Medical Trauma Center, Children's National Medical Center, Washington, D.C., on Friday, February 22.

All Pediatrics Conferences begin at noon and are held in the Auditorium at TAH site. For more information, call Beverly Humphrey in the Department of Pediatrics at 778-2540.

PHYSICIAN PRACTICE OPPORTUNITIES

* Specialty practice time-share space available in a comprehensive health care facility. Riverside Professional Center, 4019 Wynnewood Drive, Laurys Station. Half- or full-day slots immediately available.

* Kutztown Professional Center is planning a 5,500 square feet addition for Spring, 1991. Office suites available will include medical, dental, legal, and professional.

For more information on these practice opportunities, contact John W. Hart, Vice President, at 776-8968.

* Office space available at 1111 N. 19th Street, Allentown. 1,080 square feet.

* Office space available on Main Street in Northampton. First floor of modern professional building with off-street parking.

* Office space available in new medical building at 1040 Chestnut Street, Emmaus. 1,100 square feet or 1,700 square feet available.

For more information on these practice opportunities, contact Joe Pilla, POPS Representative, at 776-8225.

WHO'S NEW

The Who's New section of **Medical Staff Progress Notes** contains an update of new appointments, address changes, newly approved privileges, etc.

Please remember that each department or unit is responsible for updating its directory, rolodexes, and approved privilege rosters.

Medical Staff

Appointments

Theodore G. Phillips, M.D.
 Joining Panebianco - Yip Heart Surgeons
 1230 S. Cedar Crest Blvd.
 Suite 202
 Allentown, PA 18103
 (215) 770-1350
 Department of Surgery
 Division of Cardio-Thoracic Surgery
 Section of Cardiac Surgery
 Provisional Active

David M. Stein, D.O.
 Joining Ralph E. Stolz, D.O.
 555 Harrison Street
 Emmaus, PA 18049
 (215) 967-3115
 Department of Medicine
 Division of Internal Medicine
 Section of General Internal Medicine
 Provisional Courtesy

Thomas E. Young, M.D.
 Riverside Medical Associates
 Riverside Professional Center
 Box Q, Route 145
 Laurys Station, PA 18059
 (215) 261-1123
 Department of Medicine
 Division of Internal Medicine
 Section of General Internal Medicine
 Provisional Courtesy

Change of Status

Lisa S. Bunin, M.D.
 Department of Surgery
 Division of Ophthalmology
 Solo Practice
 From Courtesy to Provisional Active

Proctor L. Child, M.D.
 Department of Pathology
 From Active to Emeritus Active

Additional Privileges

Kevin E. Glancy, M.D.
 Department of Surgery
 Division of General Surgery/Trauma
 Laser Laparoscopic Cholecystectomy Privileges

Charles J. Scagliotti, M.D.
 Department of Surgery
 Division of General Surgery/Vascular/Trauma
 Laser Laparoscopic Cholecystectomy Privileges

Douglas R. Trostle, M.D.
 Department of Surgery
 Division of General Surgery
 Laser Laparoscopic Cholecystectomy Privileges

Appointment of Acting Vice Chairman

Stephen K. Klasko, M.D.
 Department of Obstetrics and Gynecology

Resignation

Nancy K. Spangler, M.D.
 Department of Medicine
 Division of Internal Medicine
 Section of General Internal Medicine

Change of Address

Allen Ear Nose & Throat Associates
 (Theodore H. Gaylor, M.D., Michael J. Gordon, M.D., Thomas J. Koch, M.D., and Javad Sholehvar, M.D.)
 1575 Pond Road
 Suite 203
 Allentown, PA 18104
 (215) 366-7788

Iain F. Black, M.D.
 St. Christopher's Hospital
 Erie Avenue at Front Street
 Philadelphia, PA 19134
 (215) 427-5000

Lawrence M. Galtman, M.D.
 2380 Schoenersville Road
 Bethlehem, PA 18017
 (215) 861-9480

David B. Yanoff, M.D.
 246 N. 6th Street
 Lehighton, PA 18235
 (215) 377-2224

(Continued on Page 14)

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Sze-ya Yeh, M.D.
Department of Obstetrics and
Gynecology
Klein #410
Albert Einstein Medical Center
York and Tabor Roads
Philadelphia, PA 19141
(215) 456-6993

Allied Health Professionals

Appointments

Bernadette M. Monchak, CRNA
Physician Extender
Professional - CRNA
Allentown Anesthesia
Associates, Inc.

Karen A. Selig
Physician Extender
Medical Assistant
Gastroenterology Associates,
Ltd.

Resignation

Terry Talotta Russo, PA-C
Physician Extender
Physician Assistant
Allen Neurosurgical Association,
Inc.

Medical Staff Progress Notes is published monthly to inform TAH--LVHC Medical Staff and employees of important issues concerning the Medical Staff. Articles should be submitted to Janet M. Laudenslager, Coordinator, Physician Office Practice Support, Medical Affairs/POPS Office, TAH site, by the first of each month.

The Allentown Hospital--Lehigh Valley Hospital Center
Human Resource Development
HealthEast Information Services PC Training Schedule Jan. 91 - April 91

Course Title	Prerequisites	Day	Date	Status
DOS, Intro	Completed Intro level any course or have had six weeks or 40-50 hours using a PC	FRI	01/11/91	Open
		TUES	03/26/91	Open
Intro to Computers	No experience required	WED	01/16/91	Filled
		THU	04/04/91	Open
WordPerfect 5.1, Intro	Prior training or experience with a PC is suggested but not required	MON	02/04/91	Filled
		MON	03/18/91	Open
		MON	04/22/91	Open
WordPerfect 5.1, Inter	Completed Intro to WordPerfect or have had six weeks or 40-50 hours using WordPerfect	MON	01/07/91	Open
WordPerfect 5.1, Adv	Completed WordPerfect Intermediate or have had 12 weeks or 80-100 hours using WordPerfect	MON	04/15/91	Open
IBM DisplayWrite 4, Intro	Prior training or experience with a PC is suggested but not required	MON	01/14/91	Open
		MON	03/25/91	Open
IBM DisplayWrite 4, Inter	Completed Intro to DisplayWrite or have had six weeks or 40-50 hours using DisplayWrite	MON	02/11/91	Open
IBM DisplayWrite 4, Adv	Completed DisplayWrite Intermediate or have had 12 weeks or 80-100 hours using DisplayWrite	MON	04/08/91	Open
Lotus 1-2-3, Intro	Prior training or experience with a PC is suggested but not required	THU	02/14/91	Filled
		WED	03/27/91	Open
Lotus 1-2-3, Inter	Completed Intro to Lotus or have had six weeks or 40-50 hours using Lotus	THU	01/10/91	Open
		FRI	02/15/91	Open
		FRI	04/12/91	Open
Lotus 1-2-3, Adv/Macros	Completed Lotus Intermediate or have had 12 weeks or 80-100 hours using Lotus	THU	03/28/91	Open

** Please see Page 2 for registration information. **

The Allentown Hospital--Lehigh Valley Hospital Center
Human Resource Development
HealthEast Information Services PC Training Schedule Jan. 91 - April 91

Course Title	Prerequisites	Day	Date	Status
PowerBase, Intro	Prior training or experience with a PC is suggested but not required	TUES	01/08/91	Open
		TUES	03/12/91	Open
		TUES	04/23/91	Open
PowerBase, Inter	Completed Intro to PowerBase or have had six weeks or 40-50 hours using PowerBase	TUES	02/19/91	Open
PowerBase, Adv	Completed PowerBase Intermediate or have had 12 weeks or 80-100 hours using PowerBase	WED	02/20/91	Open
Paradox, Intro	Prior training or experience with a PC is suggested but not required	THU	01/03/91	Open
Paradox, Inter	Completed Intro to Paradox or have had six weeks or 40-50 hours using Paradox	WED	01/30/91	Open

To register for classes call (215) 974-8167.

NOTE: You need approval from your manager or supervisor before you register!

Beginning July 1, 1990, classes will be held at Practice Builders, Inc.,
near the ABE Airport in Bethlehem, PA, until further notice.
Directions will be given with the confirmation letter.

** Please register at least two weeks prior to the class date. **

The Allentown Hospital--Lehigh Valley Hospital Center
 Human Resource Development
HealthEast Information Services
Video PC Training Courses Available

Source	Title and Description	Components
Learn-PC Video Systems	<p><i>"Computer Literacy Training Series"</i> Provides a comprehensive explanation of computer features, concepts and terminology. Gives detailed and straightforward descriptions of hardware, software and peripherals.</p>	3 Videotapes/Guidebooks/ Practice Disks
	<p><i>"DOS for Hard and Floppy Disk Users: Beginning Through Advanced Skills"</i> Topics include managing hard and floppy disks; copying, renaming, deleting and combining files; controlling files; utilizing subdirectories and paths; using EDLIN, programming, batch and autoexec files; creating menus; and many other DOS skills.</p>	3 Videotapes/3 Guidebooks/ Practice Disk
	<p><i>"WordPerfect 5.0: Beginning Through Advanced Skills"</i> Provides instruction to gain the skills necessary to create professional reports, letters, memos and desktop-published documents such as newsletters.</p>	3 Videotapes/3 Guidebooks/ Practice Disk
	<p><i>"Lotus 1-2-3: Beginning Through Advanced Skills"</i> Gives detailed instructions on creating spreadsheets, using formulas, graphing, printing, creating databases, sorting databases and doing data queries, creating macros and using advanced functions.</p>	5 Videotapes/Guidebooks/ Practice Disks
Anderson Soft-Teach	<p><i>"DisplayWrite 4: Mastering Word Processing and Advanced Techniques"</i> Training covers steps required to create, revise, format, paginate, and print documents. Also provides experience with such features as page breaks, spelling checks, creating form letters, page headers and footers, using cursor draw and keystroke programming, outlines, tables and notepads.</p>	2 Videotapes/Guidebooks/ Practice Disks

**To schedule video training, call Information Services at EXT. 8303.
 Video training is held at Information Services, LVHC site, 2nd floor GSB.**