



Progress Notes

MEDICAL STAFF

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SEMIANNUAL NEEDS SURVEY

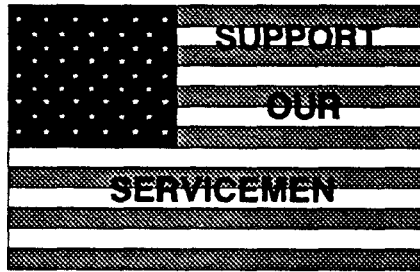
The Medical Staff Development Plan of The Allentown Hospital--Lehigh Valley Hospital Center calls for two semiannual needs surveys to be completed in May and November of each year in order that a review can be made of the clinical specialty needs of the Hospital.

If you perceive any **Active Staff** need for additional manpower (in either your group, division, or other departments), please contact John W. Hart, Vice President, at 776-8968 to schedule an appointment. If appropriate, you will receive a Medical Staff

Development Specification Statement which must be completed in its entirety. Your request will then be reviewed by the appropriate department chairman in consultation with the division and section chief before being presented to the Medical Staff Development Committee of the Board of Directors.

Your completed request form **must** be received in the Medical Affairs Office at either site no later than Thursday, March 14, in order that it may be included in this semiannual needs survey which will result in the May 1, 1991 approval of slots.

Mr. Hart is available to assist you and provide any information you may need for completion of this process. He may be reached at 776-8968.



Three members of the Medical Staff, **David J. Barillo, M.D.,**

plastic surgeon, **Kenneth M. McDonald, M.D.,** vascular surgeon, and **Charles W. "Pete" Reninger, M.D.,** obstetrician/gynecologist, were recently called to active duty to serve in **Desert Storm.**

In order to let them know we are thinking about them and to show our support, why not drop them a line. Their addresses are:

Capt. Kenneth M. McDonald MC USN
116263714
Department of Surgery
Fleet Hospital #15
F.P.O. San Francisco, CA
96608-9602

Capt. Charles W. Reninger, Jr.
208225112
Fleet Hospital #15
I.
M.E.F.
F.P.O. San Francisco, CA
96608-5409

Although Dr. Barillo has been stationed in Texas, we have not yet received his mailing address. We will, however, publish his address in **Medical Staff Progress Notes** as soon as possible.



The Allentown
Hospital—
Lehigh Valley
Hospital Center
A HealthEast Hospital

VOLUME 3, NUMBER 2
FEBRUARY, 1991

GENERAL MEDICAL STAFF MEETING REMINDER

The next General Medical Staff Meeting will be held on Monday, March 11, at 6 p.m. in the Auditorium of the LVHC site. All members of the Medical Staff are urged to attend.



FROM THE PRESIDENT

In the January 1991 issue of **Medical Staff Progress Notes**, I outlined some proposed Medical Staff goals for the near future. I appreciate the generally positive feedback I received from many of you.

To get the ball rolling, the following steps have been taken to begin implementation of these goals.

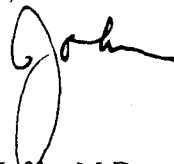
Mission/Vision - Plans are underway to schedule a special meeting, possibly a weekend retreat, sometime in April to address this very important topic. While attendance is still under discussion, the group will include those who have been involved in the Medical Staff Leadership Program as well as members of Medical Executive Committee. Any others interested in attending should contact Janet M. Laudenslager, Coordinator, POPS, at 778-2780.

Medical Staff-Board-Administration Relations - The reconstituted HealthEast/TAH--LVHC Board has agreed to increased physician representation on the Executive Committee of the Board as well as the important Governance and other key committees. In addition, plans have been made to have more regular, formal meetings between the Medical Staff and Administration to discuss issues of concern to the Medical Staff.

Organizational Changes in the Medical Staff - A fresh look is being taken at the entire committee structure with regard to efficient functioning as well as more meaningful reporting relationships to the Medical Executive Committee. Tentative plans have been made for an entire overhaul of our bylaws, under the direction of Robert A. Morrow, M.D., Chairman, Bylaws Committee. In addition, we are organizing a Committee on Private Practice to examine the effect of changes in the local and national healthcare environment on the mode of practice in which most of us are currently involved.

Your continued suggestions, ideas, and participation are welcome.

Sincerely,



John S. Jaffe, M.D.
President, Medical Staff

DIRECTOR OF TRANSPLANT SERVICES NAMED

Craig R. Reckard, M.D., has joined the Medical Staff of TAH--LVHC as Director of Transplant Services.

A graduate of the University of Pennsylvania, Dr. Reckard completed an internship and surgical residency at the Hospital of the University of Pennsylvania where he also completed a Fellowship in Renal Transplantation.

Following his residency, Dr. Reckard served with the U.S. Army at Walter Reed Army Medical Center in the Surgery-Organ Transplant Service. He then joined the staff of the University of Chicago Hospital and Clinics as Chief of Renal Transplantation.

Prior to joining TAH--LVHC, Dr. Reckard held the position of Professor of Surgery and Chief, Loyola-Hines Transplantation Service, Loyola University Stritch School of Medicine, Maywood, Ill.

Dr. Reckard has relocated to the Lehigh Valley area and is occasionally joined by his wife, Gina, and their two sons, Jonathan and Justin, who currently reside in the Chicago area.

KEPRO KORNER

PROs, a publication released by the American Medical Association, is now available in the Doctors' Lounge at both sites. The publication includes information about what every physician should know about responding to a PRO inquiry, appealing a PRO denial, and the quality intervention plan.

PHYSICIAN REMINDER

Please remember that you are obligated to forward an updated copy of your Pennsylvania License to the Medical Affairs Office. Pennsylvania law requires a current license in order to practice medicine and surgery.

Your cooperation is appreciated.

**C H A R T S T O
A C C O M P A N Y
P A T I E N T S**

In order to enhance quality patient care, especially in emergency situations, and decrease problems that have occurred when the patient's chart was not available with the patient, the following decisions were jointly agreed to by the Nursing Quality Assurance Council and the Medical Records Committee:

- (1) The patient's chart will accompany the inpatient when the patient is sent to other departments.

Patients coming from the staging area of the Short Stay Unit will be the exception, and these charts will not accompany them to other departments.

- (2) When the patient is on his or her assigned unit, the chart will remain on the unit. Departments and/or authorized individuals needing information from the chart will need to obtain this information by reviewing the chart on the unit.

If you have any questions, please contact either Debra Bubba, R.N., M.S.N., Director of Quality Assurance, Nursing Services, at 776-8282 or Martie Breshock, Manager, Record Storage and Retrieval, at 778-2222.

**E Y E B A N K
E S T A B L I S H E D**

TAH--LVHC and the Northeast Lions Eye Bank, Inc., have collaborated in the establishment of an eye processing laboratory on the second floor of TAH site adjacent to the Auditorium.

Currently, the Eye Bank is staffed by Patricia Domyan, R.N., and Diana Searfoss, COT, CST, who process corneas for transplantation.

For more information about the Eye Bank, contact either Ray Remaley, Director, or Richard Rader, Field Service Director,

Northeast Pennsylvania Lions Eye Bank, Inc., at 865-5020.

**M E D I C A L S T A F F
P R E S I D E N T A P P R O V E S
P O L I C I E S**

Four Administrative policies and two Safety policies were recently approved by John S. Jaffe, M.D., President, Medical Staff, and are now included in their respective manuals. The Administrative policies include **External Funding - Clinical Studies**, #1200.29, **Illegal Substances on Hospital Premises - Patient**, #1200.47, **Infant Security**, #1200.50, and **Scrub Suit Use**, #4500.10. The Safety policies include **Employee Back Injury Prevention**, #4301.00, and **Laser Medical Surveillance**, #7101.00.

For more information about these policies and how they relate to the Medical Staff, stop by the Medical Affairs Office at either site.

**QUOTE OF THE
MONTH**

*Coming together is a
beginning. Keeping
together is progress.
Working together is
success!*

CLINICAL PLANNING UPDATE

In an effort to keep you informed of the clinical planning process, the following is a preliminary Table of Contents for the Clinical Plan which is expected to be completed this month. The major elements include:

I. Preface

II. Guiding Principles of Clinical Planning

(A set of principles which have guided the entire process and relate to the manner in which we will strive to provide care to our community.)

III. Organizational Schema

Description and Categorization of Strategic Service Units (SSUs):

- Model Regional Service
- Model Community Service
- Support Service

(An organizational schema which characterizes each of the 18 SSUs examined through the process.)

IV. Priority Initiatives for Clinical Programs and Services

(A list of initiatives for clinical programs and services to undertake in the next 12 to 18 months.)

V. SSU Vision and Initiatives

(Feedback to each SSU regarding

its vision and set of initiatives which were proposed in the individual SSU plans.)

VI. Site and Facilities Direction

- Long-Term "Functional Mission" of each site
- Interim Phases

(A section elucidating the site and facilities direction for the long-term (10 years), as well as plans indicating the phases necessary to achieve the long-term vision for each site.)

If you have any questions regarding this information, please contact Ann M. Lyon, Vice President, Planning and Management Systems, at 778-7910.



LABORATORY UPDATE

IMPORTANT NOTICE

Federal Medicare Regulations (i.e., Clinical Laboratory Improvement Act 1988) requires pertinent clinical information for all cytologic specimens submitted for diagnosis. It is essential that the reason for specimen submission be specified in the Clinical Data block of the Cytology Requisition Slip.

If you have any questions, please call Beth Cepil, Sites Coordinator and Quality Assurance

Coordinator, HealthEast Laboratories, at 778-2523.

NOTIFICATION PROCESS FOR TRANSFUSION TRANSMITTED INFECTIOUS DISEASES

Please be reminded that the Blood Bank at the appropriate hospital site needs to be informed whenever a possibility exists that a patient has acquired a transfusion transmitted infectious disease, e.g., Hepatitis, HIV, HIV-I, and neonatal CMV.

The number for the Blood Bank at the LVHC site is 776-8181. At TAH site, the number is 778-2370.

PLATELET POOL SIZE

In an attempt to standardize the platelet pool size for infusion in thrombocytopenic patients or patients with thrombocytopathy, a survey of several prestigious academic institutions on the East Coast was done. This survey was directed to be performed by the Transfusion Review Committee and conducted by Ronald E. Domen, M.D., Miller Memorial Blood Center, and Bala B. Carver, M.D., Medical Director, Transfusion Medicine and HLA, TAH--LVHC.

As a result of this survey, it was determined that the optimal pool size for TAH--LVHC should be a pool obtained from six random units. If, clinically, no response is

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seen, another pool of platelets (six or less) should be ordered rather than selecting arbitrary numbers such as ten. The single donor platelet collected by apheresis are comparable to six to ten units of platelets.

Everyone's cooperation in this matter will be appreciated as this will help both the Blood Center and the hospital in better management of the platelet inventory. If you have any questions or comments, please contact Dr. Carver at 776-8142 or beeper 3433.

HEPARIN ASSOCIATED THROMBOSIS AND HEPARIN ASSOCIATED THROMBOCYTOPENIA

In an attempt to reduce the incidence of heparin associated thrombocytopenia and heparin associated thrombosis, an outline was developed for such an anticipatory approach. Copies of this outline were distributed to the Medical Staff last month. If you did not receive a copy and would like one, please contact Daniel Kaczor, Supervisor, Coagulation, at 776-8170.

ADULT ADDICTIONS UNIT DIRECTOR NAMED AT SLATE BELT

Lynette Rehrig, R.N., C.D., has been appointed Director of the Adult Addictions Program at Slate

Belt Nursing and Rehabilitation Center. A graduate of The Allentown Hospital School of Nursing, Ms. Rehrig is currently pursuing a B.S. in Health Care Administration at St. Joseph's College. She has 15 years experience in the behavioral health field, and has served as the nurse manager and acting director of the Adult Addictions Unit.

The Adult Addictions Program at Slate Belt will continue to meet the needs of the chemically addicted person by offering a sound and comprehensive program for the drug/alcohol dependent person. The unit provides inpatient detoxification, rehabilitation, aftercare, and a family program. Outpatient services are available on a limited basis.

For more information about the program, contact Ms. Rehrig at 776-8595.

OUTPATIENT REHABILITATION SERVICES NEWS

Dianne Horvat, P.T., recently joined the Physical Therapy staff of Outpatient Rehabilitation Services. She brings with her experience in sports medicine and treatment of athletic injuries. Outpatient Rehabilitation Services, located in Suite 307 at 1251 S. Cedar Crest Boulevard, offers extensive hand, burn, carpal tunnel, and ADL evaluation and treatment in Occupational Therapy. Pediatric and adult rehabilitation in Speech Therapy

for remediation of speech, language, voice, and fluency disorders is also offered. In addition, the department has added both cervical and lumbar traction. As with all other modalities, this patient treatment is available through physician referral.

Finally, Outpatient Rehabilitation Services continues to sponsor a monthly Multiple Sclerosis Clinic through the Multiple Sclerosis Society and Back School through employee health.

If you have any questions regarding programs or tours of the facility, please contact Sharon L. Hix, P.T., M.S., Manager, Outpatient Rehabilitation Services, at 778-1080.

CHANGE IN VISITING HOURS IN TOHU

Effectively immediately, rooms 1 through 4 in the Transitional Open Heart Unit will have visiting hours to coincide with the Open Heart Unit. These hours are: 11 to 11:20 a.m., 1 to 1:20 p.m., 3 to 3:20 p.m., 5 to 5:20 p.m., and 7:30 to 7:50 p.m.

To assist in patient convalescence, visiting time is limited to 20 minutes, immediate family only, with two visitors per bedside permitted. Due to space limitations, flowers and balloons are also restricted in these rooms.

If you have any questions, please contact Molly Sebastian, Head Nurse, Transitional Open Heart Unit, at 778-1550.

NEWS FROM THE RESEARCH DEPARTMENT

1990 YEARBOOK OF STAFF PUBLICATIONS

As a result of inquiries concerning publications by the staff of TAH--LVHC, the Research Department will continue to solicit articles for the purpose of compiling another yearbook. The target dates of articles for the new yearbook are January 1990 to December 1990; however, publications since January 1986 will be accepted for consideration if they were not previously submitted.

In an effort to make this yearbook as complete and accurate as possible, the Research Department requests a reprint or citation of TAH--LVHC employee and medical staff publications which meet the following criteria:

- (1) The article is medical/scientific oriented, published between January 1990 and December 1990 in a refereed journal; and
- (2) The author or one of the authors was a member of TAH--LVHC during January 1990 through December 1990.

Please forward your reprint or citation to Pamela Robson, Research Department, at your earliest convenience. Reprints that do not meet the inclusion criteria will not be returned.

A copy of the table of contents of the first and second yearbooks is available for review in the Medical Affairs Office and the Medical Staff Lounge at both sites.

For more information, contact Pamela Robson in the Research Department at 776-8889.

RESEARCH ADVISORY COMMITTEE - REQUEST FOR PROPOSALS

The Research Advisory Committee (RAC) meets quarterly to review clinical/epidemiological research proposals (requests for funding) submitted by the Medical and Professional Staff of TAH--LVHC. The next meeting of the RAC is April 24, 1991.

All proposals submitted by April 10 will be reviewed at the April 24 meeting. Further information and proposal guidelines may be obtained by contacting James F. Reed III, Ph.D., Director of Research, at 776-8889.

NEW FORM ORDERING SYSTEM INSTITUTED

Effective February 4, a new Pic and Pac form ordering system was instituted at TAH--LVHC. This new system will improve cost effectiveness, and since the forms available through the Pic and Pac system are stored off-site, better usage of hospital storage space will be obtained.

As a service to physicians, the Medical Affairs Office will now provide forms such as Doctors Order Sheets, History and Physical Exam forms, Operative Sheets, etc., to members of the Medical Staff. Forms will no longer be supplied to physicians through the storeroom.

If you need to order forms, please contact Bess Ehnott in Medical Affairs at 778-2244 (TAH site) or Sally Roessler at 776-8968 (LVHC site).

SHORT STAY UNIT CHANGES

Effective February 11, 1991, the Short Stay Unit medical-surgical bed census has decreased from eight to four. Rooms #7 and #8 will now be utilized as a temporary holding/recovery room area for the Cardiac Catheterization Laboratory. This area will receive cardiac catheterization patients immediately post procedure to help alleviate inefficiencies in the lab due to the lack of holding space.

The Short Stay Unit will continue to have 14 monitored beds -- six telemetry beds (three semi-private rooms), and eight hard wire beds (two rooms).

If you have any questions, please contact Julia A. Clelland, Head Nurse, Short Stay Unit, at 776-8228.



**MAP
ARTWORK
AVAILABLE**

Any physicians who are redoing their practice brochures and/or have a need for camera ready artwork of a map to the hospital sites should contact Joe Pilla, POPS Representative, at 776-8225.

B R A I N T U M O R S U P P O R T G R O U P T O S P O N S O R T H I R D A N N U A L R A F F L E

The Brain Tumor Support Group of the Lehigh Valley has announced the start of its third annual raffle.

Only 1,000 tickets will be available through April 30 for a \$5.00 donation each. The raffle will be held May 1 through May 31 with a winner every day and a \$250.00 grand prize.

For more information on how to obtain tickets, please call 776-8270.

P U R C H A S E A N D D E L I V E R Y O F S U P P L I E S P O L I C Y

Please make note of the following policy concerning the purchase and delivery of supplies to the hospital:

- (1) Items which are ordered for hospital business must be ordered through the hospital's Materials Management Department which will ensure appropriate expensing and accurate delivery of the item.
- (2) Items ordered for use at the private practice of a physician should be delivered to that office and not to the hospital.
- (3) Items ordered for personal use should not be delivered to the hospital.

The hospital will not be responsible for lost or stolen items in cases where the above policy was not followed. Your cooperation is appreciated.

C O N G R A T U L A T I O N S !

Syed A. Subzposh, M.D., cardiologist, was recently elected to Fellowship in the American College of Physicians.

P U B L I C A T I O N S , P A P E R S A N D P R E S E N T A T I O N S

Peter A. Keblish, M.D., Chief, Division of Orthopedic Surgery, was a guest speaker at the **Total Knee Arthroplasty in the 90's** meeting held at Methodist Hospital in Indianapolis, Ind. His topics were "The Lateral Approach to the Valgus Knee"

and "The LCS Knee System: Biomechanical Rationale and Long-Term Clinical Overview."

Dr. Keblish was also invited to speak at the 6th **Current Concepts in Joint Replacement** symposium held in Orlando, Fla. He spoke on "Patellar Resurfacing vs. Patellar Retention" as part of a session entitled "The Patella -- The Unsolved Problem." Dr. Keblish presented the results of a prospective comparison of 52 knees in 26 patients (prosthetic patella on one side, retained patella on the other) with two to eight year follow-up.

In mid-January, Dr. Keblish was a faculty member for **Issues in Orthopedic Implant Technology** held in Breckenridge, Colo. He spoke on "Patellar Resurfacing vs. Patellar Retention" as part of a Knee Arthroplasty session.

Thomas D. Meade, M.D., orthopedic surgeon, recently presented two lectures regarding special rehabilitation techniques for patients undergoing meniscal repairs or anterior cruciate ligament surgery at the Knee Ligament Rehabilitation Course held in New Brunswick, N.J.

Howard S. Selden, D.D.S., endodontist, authored a paper titled "Radiographic Pulpal Calcifications: Normal or Abnormal - A Paradox," which was published in the January 1991 edition of the **Journal of Endodontics**.

HEALTHCOUNTS NEWS

Free Public Lectures

HealthCounts, the employee and community wellness program of The Allentown Hospital--Lehigh Valley Hospital Center, will present a series of programs and lectures concerning health promotion and disease prevention.

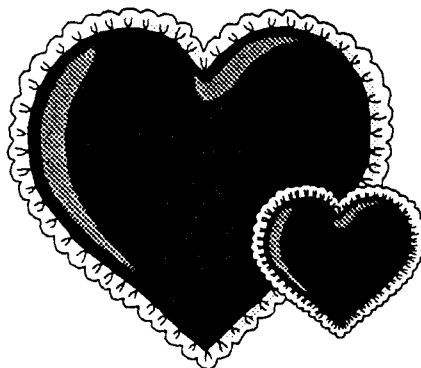
The free public lectures, sponsored by the Chronic Disease Education Committee of TAH--LVHC, include:

Understanding Financial Medical Matters will be presented on Monday, February 25, from 7 to 9 p.m., in the Auditorium of TAH site. Anthony Molchany, Manager, Patient Accounting, and Anne Cerra-Pierre, M.S.W., Social Worker, will discuss how patients can better interpret their hospital bills, the importance of understanding their insurance, and how to access financial help in the community.

Snoring and Sleep Apnea will be held on Wednesday, February 27, from 7 to 9 p.m., in the Auditorium at the LVHC site. John P. Galgon, M.D., pulmonologist, and John D. Harwick, M.D., otolaryngologist, will discuss snoring and sleep apnea syndrome and how they affect patients' daily life. Effective therapies to treat these disorders will be discussed.

Sleep Disruption in Shift Workers, Jet Lag, and Other Sleep Disorders will be held on Wednesday, March 6, from 7 to 9 p.m., in the Auditorium at the LVHC site. John P. Galgon, M.D. pulmonologist, and William R. Pistone, D.O., neurologist, will discuss circadian rhythm disturbances and how patients can better adapt to changes in their daily schedule.

Insomnia and Narcolepsy will be held on Wednesday, March 13, from 7 to 9 p.m., in the Auditorium at the LVHC site. William R. Pistone, D.O., neurologist, will focus on the causes of insomnia and narcolepsy and how they can be treated.



In addition to these free lectures, HealthCounts offers a number of smoking cessation programs including:

Individual Counseling - A health educator will visit and counsel patients who need this service while they are in the hospital.

The request may be made through their physician, nurse, the Social Services department, or the patient. A self-directed kit can also be initiated while in the hospital and continued through the patient's convalescent period. Please contact HealthCounts at 821-2150 from 8:30 a.m. to 6 p.m. to arrange for an appointment or to have other questions answered regarding smoking cessation.

After being discharged from the hospital, the patient has a variety of other options to assist them in quitting smoking. These programs include:

Smoke Stoppers, a nationally recognized, highly successful group program to help participants quit smoking in just five days;

Smoking Cessation Hypnosis, a 90-minute group session which focuses on eliminating the thoughts and behaviors that continually support the participant's smoking habit; and

Smoke Stoppers Self-Directed Kit, designed for the person who, either through choice or circumstance, is not a candidate for a group program.

For more information regarding these and other programs, please call HealthCounts at 821-2150.

SPRING SCHEDULE ANNOUNCED FOR MEDICAL OFFICE MANAGEMENT CERTIFICATE PROGRAM

Penn State University and Lehigh County Vocational Technical School have announced the spring schedule for the Medical Office Management Certificate Program. A tentative list of courses scheduled for the spring semester include:

Medical Records (30 hours) \$185.00 - classes begin April 1 and end June 10

Automating the Medical Office (12 hours) \$110.00 - classes begin April 9 and end April 30

Advanced Customer Contact Training (9 hours) \$95.00 - classes begin May 7 and end May 21

Medical Insurance Billing (30 hours) \$185.00 - classes begin April 3 and end June 5

For more information or a complete list of courses, please call Penn State Allentown Campus at (215) 821-6577 or Lehigh County Vocational Technical School at (215) 799-1372.

U P C O M I N G C O N F E R E N C E S , S E M I N A R S A N D M E E T I N G S

TAH--LVHC Regional Symposium Series

Second Annual Symposium on Infectious Diseases will be held on Saturday, March 9, from 8:30 a.m. to 12:30 p.m., in the Auditorium of the LVHC site. At the completion of this symposium, the participant will be able to list three infectious disease complications in the elderly, state the nature of infectious diseases in trauma patients, and explain the changing types of hospital acquired infections.

The program will benefit physicians, nurses, and other health care professionals concerned with infectious diseases.

Second Annual Digestive Sciences Symposium: Hepatitis Update will be held on Saturday, March 23, from 7:45 a.m. to 12:30 p.m., in the Auditorium of the LVHC site. At the completion of the program, the participants will be able to describe the diagnosis, management, treatment (including liver transplantation), and prevention of hepatitis.

For more information about the conferences listed above, please call Human Resource Development at 776-8322.

Medical Grand Rounds

Diagnostic Lyme Disease will be presented by Mark C. Knouse, M.D., infectious diseases specialist, on Tuesday, February 19.

Cardiac Pacemaker--Current Practices and New Horizons will be presented by Bryan W. Kluck, D.O., cardiologist, on Tuesday, February 26.

Medical Grand Rounds are held on Tuesday of each week at noon in the Auditorium of the LVHC site.

For further information, contact the Department of Medicine at 776-8200.

Prestige Health Spring Schedule

Managing Your Medications will be presented by Peg Parry, R.N., CSPI, Lehigh Valley Poison Center, on Friday, March 22, from 10 to 11:30 a.m., in Room 900 of the School of Nursing at TAH site. This event is co-sponsored by the Lehigh Valley Poison Center.

April Fool's Day Conference will be held on Monday, April 1, from 9:30 a.m. to 3:15 p.m. at Cedar Crest College. Featuring Full Circle, an intergenerational theater troupe of Temple University, the conference will encourage those attending to examine their own ideas regarding

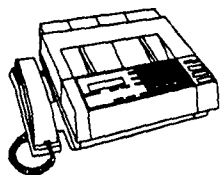
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health and wellness issues. Full Circle is an ensemble group of teens and elders who have skills in improvisational theater and knowledge of issues which affect people as they move through life's stages. The troupe members develop skits about typical situations encountered by individuals and their families.

In addition, participants may attend three of ten workshops offered. Those who can attend only a portion of the day are also welcome. An optional lunch will be served in the Tompkin's Center cafeteria.

For more information about Prestige Health or the above programs, please call Mary DeHaven, Coordinator, Prestige Health, at 778-1100.



**FAX
NEWS**

**BUSINESS OFFICE NOW
ACCEPTING FAX REQUESTS
FOR INSURANCE
INFORMATION**

The Business Office will now accept fax requests from physicians' offices for insurance information about their patients with a maximum of five days turnaround time for short lists. Fax requests to the attention of Sandi Colon at 778-9434.

**HOSPITAL DISCOUNT FOR
FAX MACHINES EXTENDED
TO PHYSICIANS**

Eugene Davids Co., Inc., the Hospital's vendor for fax machines, has extended the discount for fax machines to members of the Medical Staff. If interested in purchasing a fax machine from the Eugene Davids Co., Inc., contact David Guzowski, Assistant Sales Manager, at 1-800-422-8592.

**DEPARTMENTAL FAX
DIRECTORY**

For your information, attached to this issue of the newsletter on Page 12 is a copy of the Departmental Fax Directory.

**MEDICAL STAFF DIRECTORY
TO INCLUDE FAX NUMBERS**

The next printing of the Medical Staff Directory will include fax numbers for physicians' offices if they are on file in the Medical Affairs Office. If you have a fax machine and would like to include the number in the next printing of the Medical Staff Directory, please call Bess Ehnot in the Medical Affairs Office at 778-2244 by Friday, March 1, 1991.

**PHYSICIAN PRACTICE
OPPORTUNITIES**

* Monday and Wednesday morning slots are currently available for the Brown Bag suite at Kutztown Professional Center.

* Kutztown Professional Center is planning a 5,500 square feet addition for Spring, 1991. Office suites available will include medical, dental, legal, and professional.

For more information on these practice opportunities, contact John W. Hart, Vice President, at 776-8968.

* Office space available in new medical building at 1040 Chestnut Street, Emmaus. 1,100 square feet or 1,700 square feet available

For more information, contact Joe Pilla, POPS Representative, at 776-8225.

WHO'S NEW

The Who's New section of **Medical Staff Progress Notes** contains an update of new appointments, address changes, newly approved privileges, etc.

Please remember that each department or unit is responsible for updating its directory, rolodexes, and approved privilege rosters.

Medical Staff

Appointments

David A. Kohan, D.O.
Valley Anesthesia, Inc.
451 Chew Street
Allentown, PA 18102
(215) 821-2820
Department of Anesthesiology
Provisional Courtesy

Wayne K. Ross, M.D.
(Joining Isidore Mihalakis, M.D.)
Mihalakis & Associate
LVHC/Pathology Department
1200 S. Cedar Crest Blvd.
Allentown, PA 18105
(215) 776-8140
Department of Pathology
Provisional Active

Lawrence K. Zohn, M.D.
Valley Anesthesia, Inc.
451 Chew Street
Allentown, PA 18102
(215) 821-2820
Department of Anesthesiology
Provisional Courtesy

Change of Status

Sze-Ya Yeh, M.D.
Department of Obstetrics and
Gynecology
From Active to Consulting

Additional Privileges

Nora A. Suggs, M.D.
Department of Surgery
Division of General Surgery
YAG & CO₂ Laser Privileges

Chief of Division of Trauma - Section of Critical Care

Kevin E. Glancy, M.D.
Department of Surgery
Division of General
Surgery/Trauma

Unit Director - Open Heart Unit

Geary L. Yeisley, M.D.
Department of Surgery
Division of Cardio-Thoracic
Surgery

Address Change

Fred D. Fister, M.D.
6411 Haasadahl Road
Allentown, PA 18106

Allied Health Professionals

Appointment

Kimberlee B. Wagner
Physician Extender
Medical Assistant
Cardiology Associates of Lehigh
Valley

Medical Staff Progress Notes is published monthly to inform TAH--LVHC Medical Staff and employees of important issues concerning the Medical Staff. Articles should be submitted to Janet M. Laudenslager, Coordinator, Physician Office Practice Services, Medical Affairs/POPS Office, TAH site, by the first of each month. Articles may also be faxed to her at 778-2867. If you have any questions regarding the newsletter, please call Ms. Laudenslager at 778-2780.

**THE ALLENTOWN HOSPITAL--LEHIGH VALLEY HOSPITAL CENTER
a HealthEast Hospital**

DEPARTMENTAL FAX DIRECTORY

<u>Unit/Department</u>	<u>Fax #</u>	<u>Dept #</u>	<u>Hours of Operation</u>
ADMITTING			
Inpatient Admitting LVHC	778-1696	776-8060	0700 - 1700 7 days
Outpatient Registration LVHC	776-8019	776-8370	0800 - 2000 M-F
Inpatient Admitting TAH	778-9696	778-2217	0900 - 1700 7 days
Outpatient Registration TAH	778-9695	778-2549	0800 - 2000 M-F
BUSINESS OFFICE			
TAH--LVHC	778-9434	778-9440	0800 - 1700 M-F
HEART STATION			
LVHC	778-1692	776-8989	24 hours - 7 days
TAH	778-9691	778-2252	0730 - 2000 M-Th 0730 - 1900 FSS
MEDICAL AFFAIRS			
LVHC	776-8938	776-2244	0800 - 1630 M-F
TAH	778-2867	778-2244	0800 - 1630 M-F
MEDICAL RECORDS			
LVHC	776-8273	776-8340	24 hours - 7 days
TAH	778-2761	778-2222	24 hours - 7 days
Transcription (1251 S. Cedar Crest Blvd.)	776-8274	776-8361	0800 - 2300 7 days
NURSING UNITS			
Emergency Department (ED) LVHC	778-1698	776-8111	24 hours - 7 days
Emergency Department (ED) TAH	778-9698	778-2226	24 hours - 7 days
Labor & Delivery (L&D) TAH	778-9697	778-2343	24 hours - 7 days
Outpatient Treatment (OTU) TAH	778-9694	778-2593	0600 - 1630 M-F
Short Procedure (SPU) LVHC	778-1695	776-8590	0600 - 2000 M-F
Short Stay (SSU) LVHC	778-1697	776-8228	24 hours - 7 days
PATHOLOGY			
LVHC	778-1691	776-8140	0800 - 1730 M-F
TAH	778-9692	778-2237	0800 - 1730 M-F
RADIOLOGY			
LVHC	778-1690	776-8080	0800 - 1630 M-F
TAH	778-9690	778-2214	0800 - 1630 M-F
Lehigh Valley Diagnostic Imaging (LVDI)	435-8329	435-1600	0800 - 1630 M-F
UTILIZATION REVIEW			
LVHC	776-8047	776-8604	0800 - 1630 M-F
TAH	778-2576	778-2414	0800 - 1630 M-F