

# Development of an Advanced Practice Clinician (APC) Onboarding and Credentialing Process for the Department of Surgery and Perioperative Services

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# Development of an Advanced Practice Clinician (APC) Onboarding and Credentialing Process for the Department of Surgery and Perioperative Services

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## Introduction

- Creation of an onboarding/credentialing process of Advance Practice Clinicians (APCs) will ensure all providers are well acclimated with the network and Department of Surgery
- New systematic evaluation plan (Ongoing Professional Practice Evaluation, OPPE) will ensure all APCs remain clinically competent
- This will increase retention rate and patient satisfaction

## Methods

- **Onboarding/Credentialing-**
  - Gathered orientation information from within LVHN and adjusted to align with the role of a surgical APC
  - Created a module on The Learning Curve (TLC) to focus on polices and procedures of the Operating Room
  - Set up mandatory educational and training sessions in the Surgical Education Center
- **Ongoing Professional Practice Evaluation-**
  - Created ongoing evaluation form based on the six core competencies: patient care, medical clinical knowledge, practice based learning and improvement, systems based practice, interpersonal communication skills, and professionalism.
  - Created online assessment tool to be completed by supervising physician

Table 1. APC Onboarding and FPPE Checklist

Table 2. Sample module on The Learning Curve

Activities	Activity	Estimated Credit Hours
Curriculum: API Employee Time and Attendance Education (Post Go-live)		0.58
Curriculum: New Employee Core Bundle 4QFY15 (Clinical)		
ILT Course (w/ Offerings): 2015 Navigations: Your Orientation Journey Day 2		8
ILT Class: 5/26/15 Navigations: Your Orientation Journey Day 2		
Course: Introduction to Abuse (2014)		0.33
ILT Course (Standalone): TB Fit Test		
ILT Course (w/ Offerings): 2015 Navigations: Your Orientation Journey Day 1		8
ILT Class: 5/19/15 Navigations: Your Orientation Journey Day 1		

Table 3. OPPE Questionnaire

## Results and Discussion

- **Onboarding/Credentialing-**
  - Provides sequential flow to orientation process
  - FPPE checklist allows surgical privileges to be granted based on competency
- **Ongoing Professional Practice Evaluation-**
  - Six item questionnaire to be completed biannually (once by APC, once by supervising physician)
  - APC must report their Continuing Medical Education (CME) credits
  - Both factors will help determine the status of the provider's privileges (maintain, limit, or revoke)

## REFERENCES

The Joint Commission. (2013, March). *Standards boosterpack for focused professional practice evaluation/ ongoing professional practice evaluation (FPPE/OPPE)*. Retrieved June 2014 from LVH intranet.

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